G. R. S. 58]

Previous references.

Med 8/14-248 8,9,13-15(1924 Med.)
18&27

File No. 139-23
Serial Nos. 1, 224

Later references.

Med. 196-30(1-4)
215-328 1-2
148-334 1-6
Med 67-46-1 to 13.
Med 52-51-167.

GENERAL AND REVENUE SECRETARIAT.

Serial Nos. 3

Part B for April 1925

SUBJECT

Improvement of the Medical Stores Administration.

20

No Senior Surgeon
" Compr
" Secy Stores Purchase Committee

Nos 6477-6479 of 6.3.25.

Issues Revised Rules for the better working of the Medical Stores

8
28/4

3942/23

Note re- improvement of the Medical Stores Administration.

The Tour Notes of the Dewan and the report of the Auditor who audited the Medical Stores discloses the following irregularities:-

1. Inadequate and irregular supply of medicines to dispensaries ~~xxxxxx~~ in the State from the Stores.

2. Purchasing medicnines locally without previous sanction of the Senior Surgeon and Government by the Superintendent to a large extent aggregating to about Rs.39,000 from June 1922 to Oct. 1923.

3. Noncollection of arrears due by local bodies and from private persons aggregating to ~~about Rs 39,000/-~~ about Rs 20,000/-.

4. No regular stock taking.

5. No cash balance has been ~~maintained~~ struck every day.

6. Defects in the present rules which resulted in the many irregularities committed.

7. Unauthorised supply of medicines at the expense of the Medical Dept. to Medical institutions maintained by other departments contrary to Rule 18.

~~Government Rules were framed~~

Rules were framed in G.O. — dated 26th February 1919 for the working of the Govt. Medical Stores. From the above irregularities it is clear that the rules are ~~silly~~

Page 2

inadequate or in some cases defective. It is necessary therefore to consider how the defects can be remiedied.

As regards the first irregularity it is observed that the institutions in the State do not send up their estimates for their requirements every year to the Senior Surgeon to enable him to consolidate all estimates and to send up a consolidated estimate of requirements of the Dept to Government. Rule 8 enables the Senior Surgeon to take actuals for 3 years and then submit his estimate. This method led several institutions in the State to indenting at all times in the year for medicines which vary both in quality and quantity and the Superintendent on the alleged authority of Rule 21 disallows supplies on the ground of excessive indent without making any reference to the Senior Surgeon. There is no provision in the rules fixing the time within which the indents are to be complied with by the Supervising Chemist. Rule 23 requires quick dispatch as soon as possible. Rule 26, leaves the entire discretion to the Superintendent to make a programme regarding the fixing of time for the dispatch of medicines.

These are the only rules to be found regarding supply of medicines. As far as the rules are concerned there seems to be no check for ensuring a timely supply of medicines to the institutions in the State, and this discretion left to the Supdt by the rules has been exercised arbitrarily with the result that the institutions are not being properly and timely supplied with adequate medicines.

With a view to remedy this defect the following rules seem to be necessary:-

Rule 1. First, to prevent excessive indents being received from each medical institution at the Stores the

the Senior Surgeon may be requested to frame a standard indent for each class of institutions having regard to the daily attendance of ~~patients~~ patients and to the diseases peculiar to the locality. After fixing this standard for each institution he may allow some margin for extra medicines being indented for in emergent cases of etc and secondly according to this standard each institution may be required to send in ~~their~~ its estimates before the end of January of every year so as to enable the Senior Surgeon to check and send ~~in~~ in ce consolidate Europe ~~x~~ indents in February as ~~it~~ is the case now.

Rule II (~~9~~) As soon as the indents are received according to Rule 19 the Superintendent, Medical Stores, should ~~apply~~ comply with the indents at least within a month from the date of receipt of such indents. In case of any indent being made ~~xxxxxxxxxxxxxxxx~~ contrary to the standard fixed, the Superintendent should refer the matter to the Senior Surgeon forthwith and obtain his orders and comply with the indents immediately. He has to comply with the indents forthwith to the extent of the standard fixed at the estimate sanctioned and then make a reference to the Senior Surgeon in respect of the excessive quantity asked for. The decision of the Senior Surgeon will be final in this respect.

In order to ensure the carrying out of ~~these~~ these rules it may be

incumbent upon the Superintendent to make a report in each case - the date when the indent has been received and the date when it was complied with immediately after the despatch of medicines

(5

The present rule 10 requires approval of the Senir Surgeon for indents on Eupope medicines. The Superintendent should put himself in communication and obtain quotations and submit to the Senior Surgeon with his opinion for purchase of medicines in Europe. This rule has to be modified in the light of the recent order of Government appointing Store Purchase Committee to purchase such goods for the Department. The bills for purchase of medicines by the Superintendent locally amounted to nearly 39,000/- for a period of ~~six~~ Abstract months, i.e. from June 1922 to Oct 1923. The explanation of the Superintendent on this point amounts to this.- That on oral sanction ~~made~~ given by the Senior Surgeon he made these purchases. The Senior Surgeon has generally supported it. This is not strictly warranted by the rules in force. However this point need not be dealt with exhaustively, for in future a rule has to be made to the effect that in all cases when medicines are to be locally purchased, it must be purchased by the Stores Purchase Committee and not by the Superintendent. As ~~the Stores~~ this Committee ~~is located~~ sits in Bangalore no serious inconvenience will be felt, ~~as that body is located in Bangalore and will get them immediately.~~ Besides there ought not to be any local purchases to this extent if sufficient medicines are ordered for according to the requirements of each Institution. The st

In Re, Local indenting
Noted above.

enforcement of these rules regarding the standardising the medicines required and careful supervision exercised in making consolidated estimate will obviate the necessity of making local purchases to any great extent.

III. As regards the third defect, there is a general rule that collection of outstandings should be made within 3 months. This rule is more honoured in the breach than in the observance thereof. There is no authority provided in the Rules to check the action of the Superintendent.

Rule 34 relates to the audit of accounts once in 3 years by a Gazetted Officer of the local audit department of the Comptroller's Office, this has not been observed. It is necessary that a fresh rule should be made providing for the audit of accounts once in six months by the staff of the Comptroller's office and once a year at least by the Gazetted Officer of the local audit Branch of the Comptroller's office and another rule to the effect that quarterly returns should be made by the Supdt., to the Senior Surgeon regarding the stock taken by him every quarter and to the collections of arrears made during the quarter. Another rule has to be framed to the effect that at least once in six months, an officer of or above the grade of an Assistant Surgeon should be deputed by the Senior Surgeon to take stock and make a report to the Senior Surgeon regarding the result of such stock taking and the Senior Surgeon may be required in his inspection, to note the observance of these rules by the

Superintendent and required to report the matter to Government.

Re: ~~V~~ Defect. V

The present rules requires that accounts should, ~~should~~ be kept of all cash transactions. But this has not been observed and no cash balance has been struck from day to day. In the interest of the department and in view of the large stock of medicines etc., that is entrusted to the care of the Superintendent it may be desirable to enact a rule to the effect that the Superintendent should be held personally liable for ~~misappropriation~~ misapplication of funds and medicines, i.e. liable ~~and~~ to the shortage of medicines to be found in the Stores.

Re: ~~VI~~ Defect No VI

Rule 26 requires to be modified to ~~wi~~ view ~~of~~ one month being fixed for complying with the indents and another paragraph to Rule 30 may be added insisting upon the Superintendent sending monthly statements to the Senior Surgeon.

In Rule 32, a paragraph may be added to the effect that the Superintendent should send a report to the Senior Surgeon of Stock taking every Quarter.

Rule 33 - Stock taking may be made by an Assistant Surgeon or a Surgeon.

Rule 35 has to be enacted. All patent medicines etc., that have been ordered for and which are not found useful should be disposed of within the period during which the ~~effi~~ ~~cacy~~ lasts and they ought not to be kept more than a week or two after they have been declared

unnecessary. A report should be made to the Senior Surgeon immediately after they are not wanted and be advertised to be sold in public auction and the proceeds credited to Government. Violation of this rule should involve the personal responsibility of the Superintendent for any damage done.

As regards Rule 40 it appears that a large power is vested in the Superintndent for drawing bills and ordering for medicines and for signing cheques. In law, this makes the Superintendent an accredited agent of Government and the Government are bound by his actions. In view of the establishment of the Stores Committee there seems no necessity to invest him with the powers to make purchases beyond ordering for goods valued at Rs. 1000/- even with the approval of the Senior Surgeon; that rule may safely be modified and a rule to the effect, that he has no power to order for goods valued above Rs. 1000 even with the sanction of the Senior Surgeon.

As regards VII - the present rule is to the effect that the Superintendent has only to assist the other departments which maintain medical institutions in getting medicines from approved firms. The practice has been to supply medicines purchased out of the funds allotted to the Medical Stores and supply medicines to these departments without claiming any payment therefor. From my information Medical Stores are supplying medicines to other departments to the extent of about Rs. 20.000 to 25.000 a year. This seems to be irregular and should be stopped at once. According to Rule 18 the Superintendent has to arrange for supplies to institutions that

that are grouped under D of Rule 16. This Rule may be made explicit by adding that the payment should be made ~~for~~ by the respective Departments.

I think it is necessary to insert more questions in the Memo of questions for inspection of the Office of the Superintendent, Medical Stores.

There are only 8 special questions now which are of a general nature. In accordance with the rules suggested above it will be necessary to include the following questions.

1. Are the monthly and quarterly returns prescribed under the rules made by the Superintendent promptly? If not the reason should be given for not complying with the rules.
2. Have all the registers been properly maintained?
3. Are the indents complied within the time fixed if not the reason for the delay.
4. Has the stock been taken according to the rules, if not the reasons for not complying with the rules.
5. Has the audit been made according to the rules?
6. Has the audit objections been complied within time?
7. What is the result of the audit and what steps are taken to remedy the defects noticed in the audit.

These suggestions are I think necessary to be adopted for the improvement of the Medical Stores.

With a view to work these rules effectively it may perhaps be necessary to strengthen the staff. The present staff may not be able to cope with the

P 3942-25

work of supplying medicines to the institutions. One more Sub Assistant Surgeon with a minimum pay of Rs.60/ and one Packer, may perhaps be necessary to cope with the work. One of the two Sub Asstt. Surgeons may perform the duties of the Store Keper.

The proposals of the Senior Surgeon has already been called for. If approved this note may be sent to him un-officially for favour of his remarks.

5301/1611

Sd/-
12-1-24

DEWAN'S OFFICE
Recd. on JAN/5
No. 4858

Dewan)

The note may kindly be
perused and remarks
if any furnished

Sd/-
15-1

) First member).

Sd/-
15.1.24

The note should have been
submitted after discussion through me -
My remarks may be deleted
& the official note put up for
my perusal unofficially as directed. Time the matter

Sd/-
16/1

Sd/-
19/1. CCB/19.1.

G. R. S. III-2]

General and Revenue Secretariat. | File No. | of 19

Serial No.

A copy of the L & L Secretary's original note dated 12.1.24 without the remarks of the First member was sent to the Senior Surgeon today for remarks & return within a month as per orders in the preceding paragraph (G.O. No. 135-Gyl.1.24)

Genl B.

C&R

NOTE—Contn. sheet.

REPLY.

(To be written on this margin)

URGENT.

(12 S 2962-24

Memo No. 488

Office of the Dewan of Mysore.

NOTE.

Dated.... ..17th. ...March.....*1924*.

1) The note on the Medical Stores an action to be taken in this connection should be submitted to the Dewan very early.

By order,
E Sundara Rao
Private Secretary to Dewan.

Secretary to Government, Local and Legislative Departments, with compliments.

2) Write to Surgeon Surgeon Lt Col Hyderabad

No. CC HK 17 3 24

8 9 17/3

17/3

3) Put up to D.O. reminder Sub Officiating C.C. 18/3/24

4) Issue HK 18 3 24

5) Issue & submit for Legislative 18/3

13

G. R. S. III-2]

General and Revenue Secretariat. File No. of 19

Serial No.	
	D.O. letter No. L7465 dated 19th January 1924 ~~from~~ the Surgeon to Supreme regarding him to return very early this office file sent with D.O. No 135 dated the 21st January 1924 Submitted with reference to Asst Secy's. orders at para 5 supra. GB. HJK 19/3/24 Draft letter for perusal L & L Secy)
GPB	

Lwt & Secy for perusal
19/3

Lwt
21/3/24

NOTE—Contn. sheet.

indents from institutions will be received on particular dates. The batch of indents received in one period will have to be complied before the indents of the other batch fall due. This will obviate undue delay. A monthly statement of indents received and complied with has also been prescribed, to check the progress of the work.

The month of June has been reserved to the Supdt to take stock. Except very emergent indents, ordinary supply work will not be undertaken during this month. One thorough stock examination is quite enough. Then, to obviate inconvenience or delicacy in the matter of having to choose an officer of equal or higher status for an independent examination of stock by a departmental officer, it is proposed to associate an Assistant Surgeon stationed at Head Quarters with the Senior Surgeon's inspection of the Stores in December. These two examinations of stock are considered sufficient It will obviously be impracticable to have more frequent examinations of the stock.

The question of supply of indents of medical institutions maintained by other departments and the recovery of cost of supplies from them has been clearly and fully dealt with. The present rule of arranging for such supplies with private firms has been objected to by some on the ground that supplies direct from the Stores are expected to be cheaper and more satisfactory, and some of the departments have rightly observed that if the supplies are to be arranged with private firms, the intervention of this department would be almost a superfluity. The rule was proposed at a time when the demands on the Stores exceeded the annual Budget grant and it was found not possible to meet the demands from other departments out of the usual grant of Rs.1,50,000. If the grant of the Stores be suitably increased by an amount equal to the recoveries by book adjustments from other departments, it would certainly be more satisfactory and economical to supply all institutions

direct from the Medical Stores. This has been already reported to Government ~~and approved of by them~~ in this office letter No C.2488-4 dated 27th June 1923 (Vide G.O. no. L.776-80-med 9-23-2 dated 31-7-23)

Quarterly statements of outstanding bills are expected to minimise chances of large arrears.

The most important point I would beg to urge is the necessity for immediately strengthening the staff. The Superintendent has to be given adequate help if he is expected to maintain the institution in perfect order. The present establishment of one Sub Asstt. Surgeon, who, with no allowance attached, will always be thinking that his transfer to the Stores is a sort of punishment, and cannot be expected to put his heart in the work, is quite inadequate. The Superintendent who has lecturing work in the Medical ~~Stores~~ school cannot leave the stores open whenever he may have to go out of doors on such and other duty. A stock holder with a good security and on a decent pay, like District Treasurers, ~~and~~ if made personally responsible for the stock, the Superintendent may devote his attention to all parts of the Stores and office and supervise the work without fear of pilferings going on during his absence. For more speedy despatch ~~of~~ in the work of packing up the consignments, three more packers would seem to be necessary. In the accounts section also, the addition of a Ledger-keeper seems to be absolutely necessary. Wrong entries in the ledgers, are frequent now, because the one accountant who has to look after the work cannot cope with it in addition to the other account work. The other hand now styled Accountant does nothing more than typing work. I request special permission to submit detailed proposals for the revision of the Stores Establishment. The necessity for the revision was felt as long ago as 1919. But it could not be got sanctioned owing to financial stress. I would take the

opportunity, therefore, of earnestly requesting Government to permit me to submit my proposals at once in this behalf, without which the Comptroller will not admit any revision scheme for verification. Of course, the revision, if sanctioned, might take effect from 1st June 1924, so that the expenditure on that account may be incurred from the next year's budget, in which, in the mean while, a lump sum provision of about Rs.2,500 will have to be kindly allowed by the Government.

13. The additions of the proposed questions in the form of Inspection of the Medical Stores may be made.

Bangalore,
24th March 1924.

Senior Surgeon.

P.S. Another urgent necessity to secure improvement in the administration of theMedical Stores is a new building. The present stone mantap is utterly unsuited for the purpose both from sanitary and economic point of view. It lends itself to pilfering without fear of observation. The Superintendent has to remain in perpetual dread of smuggling going on and yet, utterly helpless to spot out the culprit. What is required is a big and well ventilated hall, with shelves or racks all round, and places for the staff in the centre to carry on their work of putting up the supplies, with a raised seat for the Superintendent (or in his absence,his deputy) in the middle of one side of the hall, from where he could keep his eyes all round. A couple of rooms behind the Superintendent's seat, for the office clerks, and a small out house for the Stores bull and cart and for the Superintendent's conveyance, complete the requirements of the building. There is ample space in the compound of my office, towards the Race Course Road, where the building could conveniently be constructed. I beg to strongly urge that Government may be pleased to consider this question also and arrange for the preparation of the necessary plan and estimate and then have funds provided for the same at the earliest opportunity,

Senior Surgeon

30627 Note re- improvement of the Medical Stores Administration.

The Tour Notes of the Dewan and the report of the Auditor who audited the Medical Stores discloses the following irregularities:-

1. Inadequate and irregular supply of medicines to dispensaries in the State from the Stores.

2. Purchasing medicines locally without previous sanction of the Senior Surgeon and Government by the Superintendent to a large extent aggregating to about Rs.39,000 from June 1922 to October 1923.

3. Non-collection of arrears due by local bodies and from private persons aggregating to about Rs.20,000/-.

4. No regular stock taking.

5. No cash balance has been struck every day.

6. Defects in the present rules which resulted in the many irregularities committed.

7. Unauthorised supply of ~~khaxMedical Department~~ medicines ~~at~~ the expenses of the Medical Department to Medical Institutions maintained by other departments contrary to rule 18.

Rules were framed in Government Order dated 26th February 1919 for the working of the Government Medical Stores. From the above irregularities it is clear that the rules are

either inadequate or in some cases defective. It is necessary therefore to consider how the defects can be remedied.

As regards the first irregularity it is observed that the institutions in the State do not send up the estimates for their requirements every year to the Senior Surgeon to enable him to consolidate all estimates and to send up a consolidated estimate of requirements of the Department to Government. Rule 8 enables the Senior Surgeon to take actuals for 3 years and then submit his estimate. This method led several institutions in the State to indent at all times in the year for medicines which vary both in quality and quantity and the Superintendent on the alleged authority of Rule 21 disallows supplies on the ground of excessive indent, without making any reference to the Senior Surgeon. There is no provision in the rules fixing the time within which the indents are to be complied with by the Superintendent. Rule 23 requires quick despatch as soon as possible. Rule 26, leaves the entire discretion to the Superintendent to make a programme regarding the fixing of time for the despatch of medicines.

These are the only rules to be found regarding supply of medicines. As far as the rules are concerned there seems to be no check for ensuring a timely supply of medicines to the institutions in the State, and the discretion left to the Superintendent by the rules has been exercised arbitrarily with the result that the institutions are not being properly and timely supplied with adequate medicines.

With a view to remedy this defect the following rules seem to be necessary:-

Rule 1 First, to prevent excessive indents being received

from each medical institution at the stor 1946

the Senior Surgeon may be requested to frame a standard indent for each class of institutions having regard to the daily attendance of patients and to the diseases peculiar to the locality. After fixing this standard for each institute he may allow some margin for extra medicines being indented for in emergent cases, and secondly according to this standard each institute may be required to send in its estimates before the end of January of every year so as to enable the Senior Surgeon to check and send in a consolidate Europe indent in February as is the case now.

Rule 11

As soon as the indents are received according to Rule 10 the Superintendent, Medical Stores, should comply with the indents at least within a month from the date of receipt of such indents. In case of any indent being made contrary to the standard fixed, the Superintendent should refer the matter to the Senior Surgeon forthwith and obtain his orders and comply with the indents immediately. He has to comply forthwith with the indents to the extent of the standard fixed at the estimate sanctioned and then make a reference to the Senior Surgeon in respect of the excessive quantity asked for. The decision of the Senior Surgeon will be final in this respect.

In order to ensure the carrying out of these rules it may be

incumbent upon the Superintendent to
make a report in each case - the date
when the indent has been received and the
date when it was complied with immediately
after the despatch of medicines

The present rule 10 requires approval of the Senir Surgeon for indents on Eupope medicines. The Superintendent should put himself in communication and obtain quotations and submit to the Senior Surgeon with his opinion for purchase of medicines in Europe. This rule has to be modified in the light of the recent order of Government appointing Store Purchase Committee to purchase such goods for the Department. The bills for purchase of medicines by the Superintendent locally amounted to nearly 39,000/- for a period of ~~six~~ six months i.e. from June 1922 to end 1923. The explanation of the Superintendent on this point amounts to this.- That on oral sanction ~~made~~ given by the Senior Surgeon he made these purchases. The Senior Surgeon has generally supported it. This is not strictly warranted by the rules in force. Hence However this point need not be dealt with exhaustively for in future a rule has to be made to the effect that in all cases ~~where~~ when ~~medicines~~ medicines are to be locally purchased it must be purchased by the Stores Purchase Committee and not by the Superintendent. As the ~~Stores~~ Committee ~~is located~~ sits in Bangalore no serious inconvenience will be felt, ~~as that body is located in Bangalore and will get them immediately.~~ Besides, there ought not to be any local purchases to this extent if sufficient medicines are ordered for according to the requirements of each ~~Institute~~ institution. The strict

enforcement of these rules regarding the standardising the medicines required and careful supervision exercised in making consolidated estimate will obviate the necessity of making local purchases to any great extent.

III. As regards the third defect there is a general rule that the collection of outstandings should be made within 3 months. This rule is more honourdd in the breach than in the observance thereof. There is no ~~authority privided~~ provision made in the Rules to check the action of the Superintendent.

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Superintendent and required to report the matter to Government.

Re: ~~V~~ Defect. No V

The present rule requires that accounts should ~~should~~ be kept of all cash transactions. But this has not been observed and no cash balance has been struck from day to day. In the interest of the department and in view of the large stock of medicines etc., that is entrusted to the care of the Superintendent it may be desirable to enact a rule to the effect that the Superintendent should be held personally liable for misapplication ~~misappropriation~~ of funds medicines, i.e liable and to the shortage of medicines to be found in the Stores.

Re: ~~VI~~ Defect. No VI

Rule 26 requires to be modified in view of one month being fixed for complying with the indents and another paragraph to Rule 30 may be added insisting upon the Superintendent sending monthly statements to the Senior Surgeon.

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Rule 33 - Stock taking may be made by an Assistant Surgeon or a Surgeon.

Rule 35 has to be enacted. All patent medicines etc., that have been ordered for and which are not found useful should be disposed of within the period during which their efficacy ~~the efficiency~~ lasts and they ought not to be kept more than a week or two after they have been declared

unnecessary. A report should be made to the Senior Surgeon immediately after thay are not wanted and be advertised to be sold in public auction and the proceeds credited to Government. Violation of this rule should involve the personal responsibility of the Superintendent for any damage ~~done.~~ caused

As regards Rule 40 it appears that a large power is vested in the Superintndent for drawing bills and ordering for medicines and for signing cheques. In law, this makes the Superintendent an accredited agent of Government and the Government are bound by his actions. In view of the establishment of the Stores Purchase Committee there seems to be no necessity to invest him with the powers to make purchases beyond ordering for goods valued at Rs. 1000/- even with the approval of the Senior Surgeon; that rule may safely be modified and a rule to the effect, that he has no power to order for goods valued above Rs. 1000 even with the sanction of the Senior Surgeon. enhanced to investments

As regards VII- the present rule is to the effect that the Superintendent has only to assist the other departments which maintain medical institutions, in getting medicines from approved firms. The practice has been to supply medicines purchased out of the funds ~~now~~ allotted to the Medical Stores and supply medicines to these departments without claiming any payment therefor. From my information Medical Stores are supplying medicines to other departments to the extent of about Rs. 20,000 to 25,000 a year. This seems to be irregular and should be stopped at once. According to Rule 18 the Superintendent has to arrange for supplies to institutions that

that are grouped under D of Rule 16. This Rule may be made explicit by adding that the payment should be made ~~for~~ by the respective Departments.

I think it is necessary to insert more questions in the Memo of questions for inspection of the Office of the Superintendent, Medical Stores.

There are only 8 special questions now which are of a general nature. In accordance with the rules suggested above it will be necessary to include the following questions.

1. Are have the monthly and quarterly returns prescribed under the rules made by the Superintendent promptly ? If not the reason should be given for not complying with the rules.

2. Have all the registers been properly ~~promptly~~ maintained?

3. Are the indents being complied within the time fixed, if not the reason for the delay.

4. Has the stock been taken according to the rules if not the reasons for not complying with the rules.

5. Has the audit been made according to the rules?

6. Has the audit objection been complied within time?

7. What is the result of the audit and what steps are taken to remedy the defects, if any, noticed in the audit.

These suggestions are I think necessary to be adopted for the improvement of the Medical Stores.

With a view to work these rules effectively it may perhaps be necessary to strengthen the staff. The present staff may not be able to cope with the

25

work of supplying medicines to the institutions. One more Sub Assistant Surgeon with a minimum pay of Rs.60/ and one Packer, may perhaps be necessary to cope with the work. One of the two Sub Asstt. Surgeons may perform the duties of the Store Keper.

The proposals of the Senior Surgeon have already been called for. If approved this note may be sent to him un-officially for favour of his remarks.

N.O
135-of 23

The above note of the Secretariat
& Surgeon
is forwarded with Compts —
for favour of his remarks
& return within a month

84
21/1

11.1.14

16 28

3942/33

G. R. S. III-2.

General and Revenue Secretariat. File No. of 19

Serial No.	
M.	The Senior Surgeon has submitted a set of draft rules for the better working of the Mysore Medical Stores, with explanatory remarks for changes proposed to be made in the existing rules.
C.	The Senior Surgeon represents that two things, namely, ~~a~~ additional establishment, and a new building, are necessary for the proper working of the Stores. The Surgeon of this Office regards the proposed indents, more frequent audit of the Stores, placing greater restrictions upon the powers of the Superintendent &c &c deserve all due attention

X Proposals read Vide Sig. DS/602-23. Dated 16-6-23 Bangalore

NOTE—Contn. sheet.

G. R. S. III-2,

General and Revenue Secretariat.

5296 + 5514 29
L

File No. of 19

Serial No.

Consideration in preparing the draft rules. Submitted for orders
C.B. 14/4/24

A separate note is put up on the draft rules submitted by the Senior Surgeon & the points raised in the office note with reference to which the Senior Surgeon was consulted. The Stores Purchase Committee may also be consulted if necessary, as ~~some~~ 15/4

Please see note C.B. 23/4/24

L & L. Secy)
1st Branch

8941
17.4.24.

8A
23

I would like to know what the Madras rules are and how they differ from our rules.

15/4

10/4

8A
19/4

Please put up Madras Rules
15/4

NOTE—Contn. sheet.

28

Note on the Draft rules forwarded by the Senior Surgeon on the working of the Medical Stores

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The drafts are based on the existing rules

Chap. H. Chap. E

1. Rule 4. In this rule, the provision of the Rule 6 which is proposed to be omitted by the Senior Surgeon may perhaps be included as follows at the end of the Rule.

"He shall also be responsible for discipline in the Medical stores".

Please do not delete the Rule unless there is any harm in retaining this provision

Agr. Note

2. Rule 5.

This rule begins with "The requirements of the Medical Stores to the Rule has" The purchase of articles in the Medical Stores".

It seems better to read this as follows:—

"The articles to be purchased & stocked in the Medical stores to" or "It is not to meet the requirements of the Medical stores that articles are purchased. & that not to meet the requirements of the Medical institutions, articles are purchased & stocked in the stores.

Rule 7. (a) The Inspection Boards in the different Circles should not have power to purchase articles worth more than Rs 1000 in value. as carried out in this Rule.

Rule 7(b)

2 This rule, power is reserved to the Lower Surgem to purchase certain specified articles from specified firms which alone manufacture them.

The statement referred to here is not forwarded to the visitors which such articles can be purchased is not mentioned. The rule is vier & it is stated that this is agreed to by the Stores Purchase Committee.

A copy of the order of the Committee has not been sent. The matter may perhaps be referred to the Committee. This lies for specific enquiries.

Rule 8

One of the functions of the Stores Purchase Committee is to make arrangements for carriage and test of articles on delivery. As the bulk of the articles will be arranged through the Committee, it is for orders to whether any provision need be made for withholding payment by the Lessee of articles received which by them to the Secretary of the Committee for any necessary arrangements being made for tests by the Committee may be expected to arise as to this also

Rule 9(c) 10.

Provision is made for recovery of costs from local bodies of cost of

* Regs W.

§ Rule 8(5) of the Rules of 1923

~~Item~~ articles supplied to them for meeting outbreaks of Epidemic diseases. This is in accordance with the decisions arrived at

Rule 21. (a)

Item 6. - Register of repaired articles. In Rule 30, the Senior Surgeon wants ~~provision~~ for a register of repairable articles also.

So this item may be changed into

"6. Register of repaired & repairable articles."

or

~~Item~~ a new item may be added here as

"Register of repairable articles."

Rule 24 In the old rule (31), the permanent advance allowed was Rs 200 without taking special orders for increase in the amount, the amount of Rs 500 is inserted here The Concurrence of the Comptroller seems to be required for this. Then the orders

Rule 25. This is old rule 32. The time for stock taking is changed from 15th March to end of June

Art 31
as most convenient. The report of
Stock taking to S. Surgeon ~~not~~ is
therefore postponed to end of July

In the Oper Rule a suggestion
was made requiring the Supt to
submit report of Stock taking once
every quarter. & the Senior Surgeon
was requested this Committee. ~~Both~~
~~Stock taking by the Supt to be~~
~~only one a year~~. It is incumbent
on the Supt to take Stock only once
in a year in June. and it is left to
his option to take stock at any
other time & as often as possible.
It has not been necessary | after
& report the Supt & report as to
Stock taking was asked for.

Rule 26 ~~Objections Rules Register~~ & has
been modified by the Senior Surgeon
& meet the suggestion made in the
Oper Rule.

Rule 31. ~~Medicines~~ Medicines articles

The Senior Surgeon was requested & the
Committee regarding provision to be made
in regard to the Issue of Stock taking
of Patent Medicines & their disposal

The Senior Surgeon has not given
a definite reply. ~~Patent Medicines~~
~~Medicines~~ The words "~~Patent~~ including
Patent Medicines may perhaps be
added after the words "Medicine
articles" in this rule ~~all particulars as to~~ as to provide
disposal of ~~Medicines~~ Patent Medicines received without
the Letters of Indemnity or Their Cancer.

Not necessary
Patent medicines
come in under
Medicines
Medicines

Rule 34 The permitting of claims in respect of articles supplied is left the same by the proposed rules as in the existing rules. The Senior Surgeon is mentioned as the permitting authority. Some authority permitting by the Senior Surgeon seems necessary. He may be required to countersign the bills or certificates furnished by the Hospital. The changes made is for orders.

not necessary now

Rule 35. As regards supplies made to their departments opened in the office, the Senior Surgeon has recommended the adoption of the system but requires that the grant to the budget of the Medical stores for purchase of articles may be raised by the amount that may be required to meet the demands of the depots at the moment from them by both adjustments. Rule 35 provides for the adoption of this is for orders.

The financial clerk has the casualties about here.

The Senior Surgeon has no objection to the adoption of addition of the inspection form proposed in the open letter.

Sept 15

15/14

5554

39

G. R. S. III-2,

General and Revenue Secretariat.

Mad File No. of 19

Serial No.

A copy of the Madras Medical Code containing rules for the working of the Madras Medical Stores Depot & Supplies (Pages 244 to 256 of the book) is sent for reference. It is respectfully submitted that the rules are old and not upto date. A letter asking for the supply of three copies of the rules on the subject, as per marked in the accompanying list is submitted for kind orders.

QB, AB
22/8/24.

2 & 2 Secs

AB
27/8

Dept
8/9
27/9

Dom
AB
27/9

Secs.
No. 1009 of 23/8/24. To the Secretary to the Resident in Mysore. Requested to obtain and forward 3 copies of the Book referred to.

NOTE—Contn. sheet.

Secs

34

6815

G. R. S. III-2]

WD 2310—GPE—10,000—31-5-24

General and Revenue Secretariat | Secret File No. 139 of 1923.

Serial No.

Letter no 4737/24-1917 dated the 16th June 1924 from the Secy to the Hon'ble the President in my case stating that the "Standing orders for Med Store Depots in India" are obsolete and undergoing complete revision, that no spare copy of this manual is available and that the Govt of Madras have not framed any rules for the working of the Madras Medical Stores Depot, which is under the direct control of the Govt of India.

Subo. for orders with reference to the first Member's minutes dated the 18th April 1924 at page 14 of the Office note above.

C.S. HW.

(Copy of it and the Secy)

1st Member

For perusal

28/6

24/6

8/7

23/6

L0626 24/6.

NOTE—Contn. sheet.

G. R. S. III-2]

WD 2310—GPP—10,000—31-5-24

6815

General and Revenue Secretariat | File No. | of 19

Serial No.

6626

See remarks under previous and last orders accordingly.

Asst
22/7
23.

Asst to Secy
22/7

Secy. U

Kindl reference is invited to the office notes about Rs. 5, 24 & 35 at pages 2, 3 & 5 thereof & the remarks of the first Member of Council thereon. If approved the views of the Comptroller may be unofficially called for on the question of raising the present limit of the Medical Stores from Rs. 2000 to Rs 5000 as suggested in rule 24 of the draft rules & C.S. FHK Rs. Their orders attended to 30/7/24 after his opinion is received regarding imprest and Store)

30/7.

(A) Yes

31-7

NOTE—Contn. sheet.

6515

G. R. S. III-2]

WD 2310—GPE—10,000—31-5-24

General and Revenue Secretariat	File No.	of 19

ACCOUNTANT GENERAL 2 AUG 1924 BANGALORE

Serial No.	
8755	

No 20 231

9 AUG. 1924

No 32
2. 8. 24

Forwarded respectfully to the Comptroller for orders in regard to the rule relating to the amount of imprest allowed to stores in charge of the Superintendent, Medical Stores

By order
Deputy Comptroller
31/7/24

D. O. No: 148 T. B. 10. B dt 7. 8. 24.

Returned with compliments.

The permanent advance of Rs.200/- allowed to the Superintendent, Medical Stores as referred to in Rule 31 of Government Order No. G.18688-9/Med.65-14-21 dated 26th February 1919 was subsequently raised to Rs.500/- by the Senior Surgeon in consultation with this office No.1141/TAD.B. dated 9th February 1923 under Article 470 (1) Mysore Account Code, Volume I.

Deputy Comptroller

2.6 No. 37
9.8.24

GENERAL & REVENUE SECRETARIAT - 9. AUG. 1924 LOCAL SELF GOVT. BRANCH

9137/8

Kind reference is invited to the first Members orders on the suggestion of the office in regard to rule 35 of the

Pages 5. Flag V

NOTE—Contn. sheet.

6815

37

F. R. S. III-2]

WD 2810—GPE—10,000—31-5-24

General and Revenue Secretariat	File No.	of 19

Serial No.

H 366/24

The file may be submitted to the Financial Secy for remarks as ordered by the Member.

Submitted

SB. 13/8/24 HK (L & T Secy) WD 13/8.

Yes 8/8 15/8

(Illegible)

WD 15/8

Where the supplied depts can pay by cheques this system may be adopted; in other cases Comptr may make adjustments on accepted bills

Mcg (8/8)22

Mead 22-8-24 C. 273. Mead

Mead 21/8/24

Stewart's memo on D No 6815 dated

"Please put up not later than Tuesday

HK 23-8-24

necessary modifications in the draft rules should be made in accordance with the orders of the Member, the Finance Secretary and the Comptroller as regards the Member's observations at page 3 of the of the Asst Secy's memo, a few brief orders

M

Flag V

NOTE—Contn. sheet.

6815

38

G. R. S. III-2]

WD 2810—GPB—10,000—31-5-24

General and Revenue Secretariat. | File No. | of 19

Serial No.

Flag U

M

on the subject are submitted for information and orders Rule 16 of the draft rules seems to require modification, in as much as the system of ~~levy of~~ levy of cost from local bodies for articles supplied from the Stores to combat epidemic diseases not uniform

C.G. N.K.
11/9/24

Note contained in this connection the order of the first meeting of Council in Secy File No 12-23-SG is reproduced here for information. —

The District Boards cannot be asked to ~~pay~~ for anti-plague serum. That is the chief item the bill. The cost of serum and of Europe -- medicines should be borne by the State as in the case of dispensaries. The recommendation of the Senior Surgeon may be approved and a draft -- general order may be separately put up on the lines indicated above and the opinion of the

NOTE—Contn. sheet

Serial No.

Senior Surgeon and Sanitary Commissioner may be called for.

Intd. M.H.H.
15-8-24.

Records for orders -

16/8/24 Note to Rule 16 of the Draft Medical Stores rules is based on the existing orders vide Govt No 6381-52/San 250-07-33 & 87 3/1912 (para 5) ; Govt No. & 21371-402/San 101-17-12 & 28/37/1915 (para 22) ; Govt No & 18690-706/San 52-10-16 & 1/12/20 (para 12) ; Govt No. 8-28 Med 5th-23 & Camp dt 21/10/23 (para 2 vide Appendix Revaccination Rules) ; Govt No & 12264-San 761-10-15 & 28/1/20 & Govt No. dt 5727-500/San 29-23-2 & 10/1/24 vide Appendix Vaccine Lymph

The Joint Member has however remarked that the draft Rule can be made to apply for anti plague service & the draft order put up in accordance with the view has been opened & the Senior Surgeon for opinion. The rule will have to be modified in accordance with the final orders passed on that file

L. L. Leesy)

1st March 1924

2620/19/9.

NOTE—Contn. sheet.

40
(37)

G. R. S. III-2]

6815

WD 2810—GPP—10,000—31-5-24

General and Revenue Secretariat	File No.	of 19

Serial No.

Plan have a Dft order
ready for submission as soon as other
work in this file

22/8

General and Revenue Secretariat.

File No. 615 of 19

Serial No.

Dewan's minute dated the 7th October 1924 in Medical File No. 48 of 1924. (Report on the working of Hospitals and Dispensaries in the State for the calendar year 1923).

May be disposed of by circulation. --
Where is the file re. Medical Stores?

C.D. No. 126
8-10-24

Committee & Rewards
Secy 6828 V 2192
C.D. 141 dated 11-10-24
L.L. Secy 14/10/24

12/10/24.

The rules are pending issue for the disposal of the question which is a matter of the cost of anti-plague steps by the local bodies. Provided for in Rule 16 that file has been submitted separately with the opinion of the Senior Surgeon & the first Member for orders

(Sd) L. L. Secy

13/10

The rules regarding the medical stores are quite ready for issue, but the question of payments by Local Bodies for anti plague steps is not decided. Rule 16 has to be modified in accordance with final orders to be passed on that question. This file question is pending with the 1st member. After it is disposed, rules will be issued.

Dewan

For perusal

Secy

Is Colette have them expressed

14/10

Dr. 20/10.

DEWAN'S OFFICE.
RECD. ON 17. OCT. 1924
Reg. No. 2911

NOTE—Contn. Sheet...

Serial No.

Resulted for orders

In G.O. no. L 3272-92/Sanitary 12-23-6 dated the 29th October 1926 (Flag G1 on file put up below) it has been ordered that the cost of anti plague serum supplied to local bodies may be borne by the State as heretofore. In view of this order, rule 16 of the draft rules regarding prevention of ~~[illegible]~~ has been ordered that the file may be kept with the papers before issue of final orders (Vide Secretariat)

C.S. JMK
1/11/26

The rule may be amended as follows:-

The supply of drugs, Chemicals & disinfectants for anti plague measures and in ~~[illegible]~~ dealing with outbreaks of epidemic diseases

Concerned

Now submitted to Govt. orders for consideration

W 1/4

NOTE—Contn. Sheet

6815a

M.C.301.

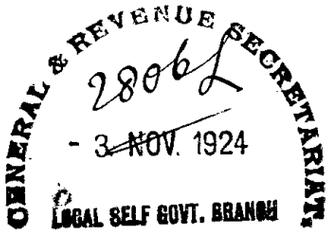
REPLY.

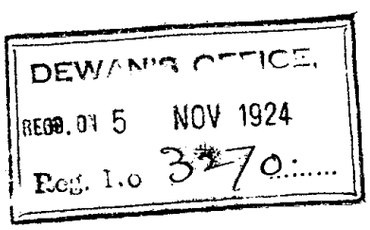
(To be written on this margin.)

Office of the Dewan of Mysore.

NOTE.

Dated 2nd Novr. *1924.*





The papers regarding the rules about Medical Stores should be put up without further delay.

2/11/1924

To:-

The Local & Legislative Secretary

with compliments.

compltr.
3/11

L.L. Secy
5/11/24
file required put up below
Sub Proc
Amendment of Rule 16 now suggested is for orders.
L. L. Secy
5/11.

Revise

1st member
+
Dewan
5/11

EWU.

4/11/24

Dewan Has the Circular
G. Surgeon been Cancelled
Yet and copies sent
to all

44

W 0 23 P

Serial No.

Forwarded respectfully to the Hon'ble Surgeon for favour of opinion

By order

D. Chandrasekhar
for Secretary

6/11/24

P. T. O.

Ro.O.No.16 3288
30.1.25

45

I have carefully studied the draft Rules for the working of the Medical Stores and note the following suggestions for consideration.

Rule 7(a). For obvious reasons I would add the words "in each case" at the end of this rule. Vide G.O.No.G.12339-48-G M.121-23-47, dated 6th March 1924. Flag K,

Rule 7(b) I would have this clause to be kindly retained, in as much as much delay could be avoided by allowing this office to send orders direct in respect of items like quinine, cinchona, opium, which are articles sold by Government Agency, and no purpose is served by requiring the order to be sent through the Government or the Purchase Committee.

Rule 11. I would omit Group (4), Private Medical Institutions altogether from the scope of these rules, or at any rate the non-aided ones. The budget provision for the purchase of Europe Medicines is usually found insufficient even to meet the demands of State Institutions and L.F. or Municipal Dispensaries. The sale of medicines to private institutions operates as a curtailment of the provision in as much as the sale proceeds cannot be utilised in making fresh purchases. Similarly the supply of drugs to institutions of other departments and the recovery of the cost by book adjustment, through the Comptroller, tends to proportionately reduce the grant available to meet the requirements of the institutions under direct control of the department. The total value of the supplies to other departments comes to nearly Rs.14,000/- (It was Rs.13,985-9-8 during the official year 1923-24). The grant for Europe medicines has either to be increased on this account and also in proportion to the number of new dispensaries opened year after year, or the purchasing departments ought to be asked to provide necessary funds in their budgets on account of medicines, such grants being subsequently transferred to the Medical Stores. (Vide Rule 12-

43

Rule 13 (a) I would recast the programme of rece

and disposal of annual indents, so as to have the needs of the premier institutions in the two cities of Bangalore and Mysore satisfied in the very beginning of the year and to avoid the monsoon months as regards institutions in the mal nad and other parts which have a heavy rainfall, since such places become almost inaccessible at such times and the consignments will have to wait at the District Head Quarter, for days or months till rains cease and transport becomes available The following programme has been agreed to by the Superintendent, and it is expected to secure an even flow of work without making it unduly heavy in one month and slack in another.

1st January.	1.Victoria Hospital; 2.Minto Ophthalmic Hospital 3. Bangalore Maternity; 4.Lunatic Asylum; 5.Epidemic Diseases Hospital, Bangalore; 6.Head Quarter Establishment; 7.Krishnarajendra Hospital; 8.Vani Vilas Hospital; 9Princess Krishnajammanni Sanatorium; 10.Palace Dispensary; 11.E.D.Hospital, Myso
1st February	District Hospital and L.F.Dispensaries in the Hassan District.
1st March.	District Hospital and L.F.Dispensaries in Shimoga District.
1st April.	District Hospital, Chickmagalur and L.F.Dispensaries in the Kadur District.
1st May.	L.F.Dispensaries, Mysore District (except Branch dispensaries in the Mysore City).
1st June	Stock taking.
1st July.	District Hospital and L.F.Dispensaries, Tumkur District, and Bangalore City Branch dispensari
1st August	Hospitals and Dispensaries in the Kolar District including the Kolar Gold Fields.
1st September.	District Hospital and L.F.Dispensaries, Chitaldrug District and Branch Dispensaries, Mysore City.
1st October.	L.F.Dispensaries, Bangalore District (excluding Branch dispensaries, Bangalore City.)
1st November.	Institutions of other departments, such as, Jails Military, Public Works; Electrical; Railways.
1st December.	Stock Examination.

Rule 14(a). "Under no circumstances should requisitions made orally or on slips or chits be complied with. An

indent in the proper form should be insisted upon". These words may be added to this rule. Instances of supplies made without proper requisition were noticed in the Test Audit of the Stores. The addition proposed is intended to obviate such irregularities.

Rule 16. The new rule 16 proposed by the Secretariat, in which reference about Anti-plague serum has been omitted, is in accordance with G.O.No. L.3272-92-San.12-23-6 dated 9th October 1924 and I have no objection thereto.

Rule 19. I would insert the words "and soundness" between the words "correctness" and "of". I am aware of instances in which articles mentioned in the invoice were found in the consignment to be "correct" as regards number or description, but either "broken" or "damaged" and it has been difficult to decide if the damage was prior to despatch or during transit. Hence the addition proposed in the certificate.

Rule 25. It will be better to require the Superintendent to take stock twice, once in June and again in December, the result of the December stocktaking being useful to him in preparing the indent for the following year which is due in February. If this is approved, the rule may be altered as follows.

> "The Superintendent shall take stock of the drugs and other articles of the Medical Stores as often as is possible, but he shall invariably do so at least twice every year, in the months of June and December, the result of such examination being reported to the Senior Surgeon by the end of the following months in each case."

Rule 26. In view of the fact that the Superintendent has to hold an examination of stock in December, the date for the inspection by the Senior Surgeon may be left open. I would therefore suggest the omission of the words "in the month of December" occurring in this rule.

Rule 30. I would insert the words "or found to

be missing or damaged at the time of their annual inspection" at the end of the first sentence, and number this as 30(a).

For the rest of the rule I would substitute the following:-

(b) The lists of missing or damaged articles will be forwarded, with cost in each case noted, by the Superintendent to the Senior Surgeon for orders regarding the recovery of the cost.

(c) The repairable articles will be periodically got repaired by the Superintendent, after obtaining the previous sanction of the Senior Surgeon,

Rule 31.I would add the words "after they are inspected by the Senior Surgeon" after the words "as often as is necessary" in this rule, to ensure that no article which is tolerably serviceable or repairable is disposed of by auction.

I request that the Revised Rules, with the modifications suggested above, may kindly be passed.

Senior Surgeon.

P.T.O

6815 Leg B193

Sue 2nd File No. 139 of 1923

Serial No.

Refee:— Devan's memo dated 6.11.24 at page 40 of the "Office notes above

The present Senior Surgeon has made certain suggestions in connection with the issue of the new rules for the working of the Medical Stores and that adoption is for orders. They do not materially alter the effect of the original rules, but are intended to be more comprehensive. If this adoption is decided upon necessary alterations will be made in the enclosure to the draft G.O. and re-submitted for approval of the same. Submitted.

DS
31/1/25.

A. A. Scott

DS
31/1/25

Asst Secretary - Director work of in detail
DS 31/1

In virtue of the powers under G.O. 4th March 1924, the addition of the words proposed to Rule 1(a) may be approved.

Rule 4. This was omitted under the orders of the Finance Member (vide H V) The retention of this Rule would be

NOTE—Contn. Sheet

HK 1/2

we might may be retained

Rule 11. The proposal of the Senior Surgeon to write on added Private medical authorities may perhaps be approved. It is stated that the supply of medicines to this department tends to reduce the grant available for authorities under that Contract as the amount is adjusted by both adjustments and money is not available to replenish stock required to meet demands of out stations. The Senior Surgeon wants the grant for these medicines to be increased. This must perhaps form the subject of separate reference & consideration & Comptroller will also have to be consulted in that matter.

Rule 13 The programme of annual indents is proposed to be amended. This is stated to have the approval of the Superintendent Medical Stores. This may perhaps be allowed.

The addition proposed to Rule 14 (a) by "under no circumstances" made orally or on slips or chits to be completed with the indent in the proper form should not be insisted upon. This is provided for in Rule 15:

Vide marginal note to Rule 15. also where the addition seems unnecessary

Rule 16. does not call for remarks. as this is approved by the Senior Surgeon

Rule 15. The addition of "& Dimensions" after 'Corrections' may be approved

Rule 25. The checking is proposed to be done at least three times instead of once!

NOTE—Contn. Sheet

The original rule was approved

2606L

B193

Serial No.

by the Member. The change proposed may perhaps be approved. It was originally intended to have a block taking rule in Appendix

The amendment of Rule 26 is consequential to the carrying out of the amendment of Rule 25 if approved

Additions proposed to Rule 30 of missing & damaged articles, & the consequential changes to that Rule & the additions proposed to Rule 31 regarding sale of unserviceable articles after inspection by the Senior Surgeon may also be approved

(L. Wood)

1st Member

See marginal remarks

Submitted with reference to Dewan's minute at page 40 of notes.

Dewan

GOVT. OF INDIA
RECD. ON 6 FEB. 1925
REG. NO. 5709

Thanks for the revised drafts.

NOTE—Contn. Sheet

Serial No.

Draft S.O. submitted for approval. Necessary additions and alterations as per orders of the Draft Members & other Departments have been made in the draft rules

C.B.

18/2/25.

L. Sahib)

15/2/25

Approved

Sd

20/2.

Sd

20/2

Issued vide L 6477-79 dated 6/3/25. To Senior Engineer Transport, Secy Stores Purchase Committee. Approves of the rules with slight modifications

5 3

G. R. S. III—3]

ROUTINE NOTES

[To be used only for notes, requisitions, etc., not intended for permanent record.]

Fair copies of the Government Order and its appendix, regarding the revised rules for the working of the Mysore Medical Stores, have been prepared and are ready for issue.

But in going through the draft rules once more carefully it is found that Rule 8(c) has to be modified somewhat in view of the recent ruling of the Stores Purchase Committee, that the indents for the purchase of diet articles &c., might be removed from the purview of the committee (Vide Flag H In this view the indents for the purchase of country medicines for the year 1925 were also returned to the Branch and this was disposed of in the Secretariat (Vide Flag J1)

In these circumstances, it appea to be necessary to modify this portion of the existing draft rules and adopt the following wording:--

"Further action in respect of this contract will be taken by the Senior Surgeon according to the existi orders on the subject."

Submitted for orders.

N. B.—Should routine notes be written on small slips the notes must be cipoed, or slips pasted on this form.

G. R. S. III—81

ROUTINE NOTES.

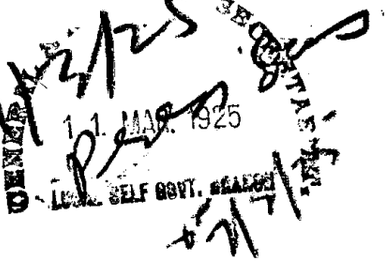
[To be used only for notes, requisitions, etc., not intended for permanent record.]

Please issue after making the correction in the rule

Attd
4 3 25

Corrections made & now issue

4/3/25



N. B.—Should routine notes be written on small slips the notes must be copied, or slips pasted on this form.

55

G. R. S. III—31

ROUTINE NOTES.

[To be used only for notes, requisitions, etc., not intended for permanent record.]

There are several mistakes
in the printed copies
of G.O no L 64 77-79/
Med 139-23-4 dated
the 6th march 1925,
issuing revised rules
to regulate the working
of the Mysore Medical
Stores

Pl put D.O. to the
Supdt. Govt Printing
requesting him to
have the necessary
corrections made in
all spare copies
& return 300 of the
to this Office, is soon
as possible

C.S. 31/3/25-3135

Issued No L 6968
d 31.3.1925

31/3

GENERAL & REVENUE SECRETARIAT
23 APR 1925
GENERAL & REVENUE SECRETARIAT
APR 1925

N. B.—Should routine notes be written on small slips, the notes must be pinned, or slips pasted on, this form.

G. R. S. VI—G/32]

56

SUBJECT .....

.....

.....

Diary No. of letter replied to 5332

Section Medl
File No. 139-23
Serial No. 1

General and Revenue Secretariat
(Med)
, *the* *192* .

No. Pol 1009

Date of issue 23-4-24

To The Secretary to the
Hon'ble the Revenue
Minister, Bangalore.

Signed by Wm B. Nayappa

Sir,

I am directed to request you to be so good as to obtain and forward for reference three copies each of the Rules of the Govt of Madras for the working of the Madras Medical Stores Depot & Supplies

Over.

WD 0632-GPB—1800—16-9-23

57

ah a very early date

Shewn to

9/2/14 Secy to Ewd

& to L Dickson

C.B.

11.12.14

List of enclosures.

Copied by

Examined by

GENERAL & REVENUE SECRETARIAT
16 JUN. 1924
LOCAL SELF GOVT. BRANCH

Pol-155

B. O. 2.—R. P. B.—5—1922.—5,000.

No. 4737 ENC.
74-1917.

58

FROM

A. N. L. Cater, Esq., I.C.S.
SECRETARY TO THE RESIDENT IN MYSORE.

Fmes 139-23-2

16 JUN. 1924

To

The Secretary to the Government of Mysore,
Local & Legislative Departments.

Dated Bangalore, 16th June *1924*

Subject:—

Rules of the Government of Madras for the working of the Madras Medical Stores Depot and Supplies.

SIR,

With reference to your letter No. Pol.1009/Medl., dated the 23rd April 1924, on the above subject, I am directed to state that "Standing Orders for Medical Store Depots in India" of 1911 are obsolete and under complete revision. No spare copy of this manual is available either with the Officer in charge, Medical Store Depot, Madras or the Director-General, Indian Medical Service, Simla. The Government of Madras have not framed any rules for the working of the Madras Medical Stores Depot which is under the direct control of the Government of India.

I have the honour to be,
Sir,
Your most obedient servant,

for SECRETARY TO THE RESIDENT.

59

G.R..S VI G 34]

SUBJECT.....

.....

.....

Diary No. of letter replied to 2806

Section Medical

File No. MS 23

Serial No. 61

General and Revenue Secretariat

( )

the *192*

Proceedings of the Government of His Highness the Maharaja of Mysore.

Date of issue 6-3-925

Signed by Mr. 2nd Asst.

Flags

Read— G.O. No. G.T.S. 6886 Medical dt. 26th February 1924 issuing rules to regulate the working of the Mysore Medical Stores, Bangalore

(2) Correspondence enquiring whether No. 16 dated the 30 January 1925 of the Senior Surgeon Mysore forwarding the Memorandum on the duties of the Assistant Surgeons is to be considered as

May this be

i Printed ?

ii treated as a standing order ?

iii published in the Gazette, English Part ?

iv translated ?

v placed at the disposal of the press ?

vi published in the Gazette, Kannada Part ?

Order Thereon ~~No~~.

60

Rules working of the
Medical Stores
under GO 647-19

The draft rules
as slightly modified
are approved and appended
to this order. The memo of
dissenting relating
part cited by to the inspection
of the Medical Stores
is cancelled and also
appended to the order.

2) The question of constructing
a new building for the Medical
Stores will be taken up for
consideration as soon as the
finances of the State improve

3) As regards the procedure
to be followed for recovering
the charges of medicines
and other articles supplied
from the medical stores to
attached private medical
institutions and to civil
Military & other departments
other than Public Works
Electrical

vide page 17 of the list of enclosures.

Opened by

Examined by

WD 1883—GPB—1,000,00—21-12-21

G. R. S. G/33]

GENERAL AND REVENUE SECRETARIAT.

(*Continuation sheet draft form.*)

Railways 6

The Senior Surgeon is requested to make a Report for Government in consultation with the Comptroller to Govt and the Heads of the Departments Concerned

WD 15/2 Secy to Govt L & L Deptt

Will be printed
C.S.
18/2/25 WD 19/2

To
The Senior Surgeon
in report.
The Comptroller to Govt
The Secy Steves Board
Committee
C.S.
18/2/25
WD

CS 14. (3)
20/2.

WD 2230—GPB—1,00,000—23-7-20

Draft of Revised Rules for the working of the Medical Stores.

Revised Rules.

Remarks.

OBJECT. The Government Medical Stores, Bangalore, is mainly intended to meet the requirements of the Medical institutions under the administrative control of the Senior Surgeon, Mysore Government.

Existing rule, reproduced, as it requires no change.

2. CONTROL. The Medical Stores is in direct charge of a Medical officer styled the Superintendent, Medical Stores, under the administrative control of the Senior Surgeon.

Do.

3. WORKING HOURS. The working hours shall ordinarily be from 11 A.M. to 5 P.M.

Present rule 3 gives details of staff nd is proposed to be omitted, as no purose is served in giving the same here.

The Superintendent, who is Lecturer in the Medical School, has to attend that institution between 4 & 5 P.M. on Tuesdays, Thursdays & Saturdays. He therefore opens the Stores at 10 A.M. and closes at 3 P.M. on these days. This fact is known to all indenting institutions and does not cause any inconvenience. If a responsible Stock-holder be appointed in revising the establishment, the usual working hours couldbe adhered to without any difficulty.

4. RESPONSIBILITY. The Superintendent will be personally responsible for the safe custody and for the correct receipt and issue of all the medicines and other articles in the Medical Stores and for guarding against wastage and loss. He shall also be responsible for the discipline in the Medical Stores.

Revised Rule 4 is a reproduction of existing Rule 5 without change. Existing Rule 6 regarding responsibility for discipline is omitted as being a superfluity

5. Grouping of Stores. The requirements of the Medical Stores are grouped under two heads, viz.,

(A) EUROPE MEDICINES, which include drugs, surgical instruments and appliances, usually manufactured outside India, and

(B) COUNTRY MEDICINES, including articles that are produced and can be purchased locally, such as all

63

Bazaar medicines, articles of furniture, bedding and clothing, etc.

Existing Rule 7 slightly modified, omitting "midwifery articles" which include thermometers, scissors, etc, items coming under "Europe Medicines." The present practice of buying these articles from the local Contractor for supply of "Country medicines" will be obviated.

6. FORECAST. (a) In respect of Europe articles, the Superintendent will prepare and submit to the Senior Surgeon, not later than the 15th February each year, a forecast of the quantities of drugs, instruments and appliances required for the ensuing period, which shall, for the purpose of calculation, be one of 18 months. The forecast should be based on the average consumption of the past three years and the stock on hand on 1st January of the year.

Present Rule 8 slightly altered.

Present Rules 9, 10 and 11 become inoperative by the appointment of the Stores Purchase Committee.

(b) The forecast will, after scrutiny in the office of the Senior Surgeon, be forwarded to the Secretary, Stores Purchase Committee, ~~for~~ by the 1st of March, for necessary further action in obtaining the supply.

As per Memorandum of instructions issued by the Stores Purchase Committee, under paragraph 9 of G.O.No.G.61-120-G.M.121-23-1, dated 22nd October 1923. (Vide letter No.90-139-S.P.C.13-23-1, dated 10th December 1923, from the Secretary, Stores Purchase Committee.)

SENIOR SURGEON'S (a) The limit of value within which the Senior Surgeon may sanction purchases of supplies to institutions of the Medical Department, without reference

Based on paragraph 9 of G.O.No.G.61-120-G.M.121-23-1, dated 22nd October 1923.

to the Stores Purchase Committee is fixed at Rs.1,000 in each case.

(b) In respect of the articles specified in the appended statement, which are more or less the exclusive products of the firms noted against each, the power of sanctioning their purchase, to the extent of the quantities noted which represent the normal annual requirements of the department, is also vested in the Senior Surgeon.

(c) In cases of emergency the Superintendent may make purchases to the limit of Rs.250 in each case, such cases being subsequently reported to the Senior Surgeon for his approval.

8. COUNTRY MEDICINES.

(a) The supply of country medicines and other articles of local purchase will be regulated by annual contract, commencing from the month of January each year.

(b) Draft of a notice inviting tenders, laying down the conditions governing the contract and specifying the probable requirements in respect of each item included under "country medicines" will be submitted by the Superintendent to the Senior Surgeon not later than the 15th September each year, for necessary action.

Based on paragraph 9 of G.O.No.G.61-120-G.M.121-23-1, dated 22nd October 1923, and agreed to by the Stores Purchase Committee.

The necessity for such an emergency clause needs no explanation. Abuse of the power in any case ought to be met by the removal of the officer so abusing rather than by a curtailment of the same.

Present Rule 12(a) with changes necessitated by the appointment of the Stores Purchase Committee.

65

(c) Further action in respect of this contract, viz., publication of the notice, receiving the tenders and dealing with them according to rules, will be taken by the Stores Purchase Committee to whom the draft notice will, after scrutiny, be passed on by the Senior Surgeon, by the end of September.

9. CHECKING CONSIGNMENTS ON RECEIPT. On receipt of the consignments from the firms whose tenders are accepted, each article will be examined by the Superintendent and any deficiencies, discrepancies or losses on account of breakage or other cause observed during such examination shall be brought to the notice of the Senior Surgeon without delay.

Present Rule 13, omitting the words "with the assistance of the Sub Assistant Surgeon on duty," the necessity for which is not apparent, since the whole staff could be ~~xxkxx~~ availed of by the Superintendent in the work.

10. ENTRIES IN STOCK REGISTER. At the time each consignment is checked, entries of the receipts will be made in the respective stock registers maintained in the Stores.

Present Rule 14 repeated.

11. GROUPING OF INSTITUTIONS. For the purpose of complying with medical indents, institutions will be grouped as follows:-

Vide present Rule 15, which is revised to suit the conditions now prevailing, and to remedy defects observed during recent audits.

Group (1) consisting of institutions which are supplied with medicines entirely at the cost of the medical department:- The Victoria Hospital; Minto Ophthalmic Hospital, the Maternity Hospital, Bangalore; the Lunatic Asylum, Bangalore; the Krishnarajendra Hospital; the Vani Vilas Hospital; the Epidemic Diseases Hospitals, Bangalore, Mysore & Robertsonpet; the Leper Asylum, Bangalore; the District Hospitals, Kolar, Tumkur, Hassan, Kadur, Shimoga and Chitaldrug; Civil Hospital, Robertsonpet; Palace Dispensary; the Princess Krishnajammani Sanatorium and other minor institutions paid from the Medical Budget.

69

Group (2) consists of dispensaries maintained by contributions from Local or Municipal Funds

Group (3) institutions maintained by other State service Departments out of their own Funds, such as, the Prisons, Public Works, Electrical, Railways, Military; viz.,
at Krishnarajasagara, Sivasamudram, Soldevanhalli, Bethamangala, the Jail Hospitals at Bangalore and Mysore, the Mysore Lancers and Transport Corps Hospitals at Bangalore, the Sowar and Barr Dispensary, Mysore, the Veterinary Hospital of the Military Department, Railway Dispensaries at Mysore and Tarikere, and Malnad Improvement Fund Dispensaries.

Group (4) Private aided medical institutions, ~~whether aided or non-aided.~~ 07

12. RECOVERY OF COST OF SUPPLIES.

(a) The cost of supplies made to institutions of Group (1) will be met by the Medical Department; — Existing practice.

(b) ~~The~~ Europe medicines and instruments are supplied to institutions under Group (2) entirely at Government cost. The cost of country medicines and other articles of local purchase supplied to them will be recovered from the local bodies concerned on submission of bills. — Do.

(c) The cost of supplies made to institutions maintained by other Departments will be ~~will be~~ recovered by the Comptroller by book adjustment, on bills countersigned by the Heads of the respective departments. — Under present Rule 18 the supplies to these institutions was arranged through private Firms. It is proposed to make the supplies from Medical Stores, and recover the cost regularly through the Comptroller.

(d) Indents of institutions under Group (4) may be complied with, if the stock permits, the cost being recovered in cash.

13. RECEIPT AND DISPOSAL OF ANNUAL INDENTS

(a) Annual medical indents, which shall always be prepared in duplicate, will be received at the Medical Stores on the dates shown below:-

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1st January 1.Victoria Hospital; 2.Maternity Hospital,Bangalore; 3.Minto Ophthalmic Hospital; Central Jail Hospital; 5.Lunatic Asylum; 6.E. D. Hospital,Bangalore; 7.Head Quarter Establishment; Mysore Lancers' Hospital.

1st February. Krishnarajendra Hospital,Mysore; 2.Vani Vilas Hospital; 3.Mysore Jail Hospital; 4.Palace Dispensary; 5.E.D.Hospital, Mysore; 6.Princess Krishnajammani Sanatorium;

1st January.	1. Victoria Hospital; 2. Minto Ophthalmic Hospital; 3. Bangalore Maternity: 4. Lunatic Asylum; 5. Epidemic Diseases Hospital, Bangalore; 6. Head Quarter Establishment; 7. Krishnarajendra Hospital; 8 Vani Vilas Hospital; 9.Princess Krishnajammanni Sanatorium; 10. Palace Dispensary; 11. E.D.Hospital, Mysore.
1st February.	District Hospital and L.F. Dispensaries in the Hassan District.
1st March.	District Hospital and L.F. Dispensaries in Shimoga District.
1st April.	District Hospital, Chickmagalur, and L.F.Dispensaries in the Kadur District.
1st May.	L.F. Dispensaries, Mysore District (except Branch dispensaries in the Mysore City.)
1st June.	Stock taking.
1st July.	District Hospital and L.F. Dispensaries, Tumkur District, and Bangalore City Branch dispensaries.
1st August.	Hospitals and Dispesnaries in the Kolar District, including the Kolar Gold Fields.
1st September.	District Hospital and L.F. Dispensaries, Chitaldrug District, and Branch Dispensaries, Mysore City.
1st October.	L.F. Dispensaries, Bangalore District, (excluding Branch Dispensaries, Bangalore City.)
1st November.	Institutions of other departments, such as Jails, Military, Public Works, Electrical, Railways.
1st December.	Stock Examination.

7. Civil Hospital,Robertsonpet; 8.Maternity,Robertsonpet; 9.Dispensary at Champion Reefs; and E.D.Hospital, Robertsonpet.

1st March. District Hospitals at Kolar, Tumkur, Hassan, Shimoga, Kadur and Chitaldrug

1st April. Dispensaries in the Bangalore Districts, including the Branch dispensaries in the City of Bangalore.

1st May. Dispensaries in the Mysore District, including Branch Dispensaries in the Mysore City.

1st to 30th June, stock taking, by the Superintendent.

1st July. Dispepsaries in the Kolar and Kadur Districts;

15th August. Dispensaries in the Shimoga and Chitaldrug Districts;

1st October. Tumkur and Hassan Districts;

15th November. Institutions of other departments.

(b) The indents of institutions received on ~~any~~ the above dates will all be complied with before the date on which the indents of the next group fall due; i.e., indents due on 1st January shall all be complied with by the 1st February; those received on 1st February shall be complied with before 1st March; those received on 1st July, shall be disposed of by the ~~15th~~ 1st August, and so on.

14. EXTRA INDENTS

(a) Institutions may, in ~~cases of~~ special cases and for emergencies, obtain supplies on extra indents (which are also to be prepared in duplicate) the necessity for the same being always fully explained.

Present Rule 20.

~~(b) Extra indents should receive prompt attention and should on no account be delayed for more than ten days~~

A necessary safeguard.

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(b) Extra indents should always be promptly attended to and should not be delayed beyond seven days, without the permission of the Senior Surgeon, and the cause of delay in such cases should invariably be intimated to the party concerned.

A necessary safeguard.

15. INDENTS TO BE IN THE PRESCRIBED FORM.

No indent whether annual or extra shall be complied with unless it is made in the prescribed form.

Indents are very often made on chits, which are liable to be lost and are otherwise inconvenient.

16.

16. SUPPLY OF DRUGS, Chemicals disinfectants etc.

The supply of drugs, chemicals and disinfectants, other than anti-plague serum, used in dealing with out-breaks of epidemic diseases shall also be made from the Medical Stores from time to time on indents signed by the Presidents of the local bodies concerned, and the cost thereof promptly receovered by sending bills to the authorities concerned.

Present Rule 21, slightly revised.

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17. SCRUTINY OF INDENTS.

Every indent received in the Stores shall be checked and scrutinised by the Superintendent before it is complied with. Where extravagance is noticed, the case will be reported to the Senior Surgeon for orders

Present Rule 22.

18. SUPERVISION OF PUTTING UP SUPPLIES.

The Superintendent will see that the weighing, measuring and packing of articles fordespatch are done under proper supervision.

Present Rule 23.

19. Certificate of packing.

Each package shall contain a certificate, signed by the Sub Assistant Surgeon attached to the Stores and countersigned by the Superintendent, vouching to the correctness and soundness of the contents.

Present ~~Rule~~ 25.

20. ENTRIES IN STOCK REGISTER.

As each indent is complied with, the issues shall be recorded in the Stock Books of the Medical Stores and these entries will be checked by the Superintendent as often as possible and not less often than once a month.

Present Rule 26 slightly modified.

21) BOOKS & ACCOUNTS.

The following books shall be maintained in the Medical Stores.

(a) Stock Section:-

1. Stock books of receipts:-
   - 1 For Europe medicines
   - 1 For Country Medicines and
   - 1 For instruments and appliances.
2. Stock books of issues (similar to the above)
3. Invoice books.
4. Contractor's indent and receipt books.
5. Registers of unserviceable articles.

6. Register of repaired articles.

7. Register of superfluous serviceable articles.

8. Goods consignment and gate pass books.

9. File of acknowledgements for articles despatched.

10. File of indents.

11. File of tenders.

12. Receipt book of articles returned by hospitals.

(b) Accounts-Section.

1. Cash book.

2. Contingent ~~book~~.registers

   (a) Europe Medicines and country medicines &c., for all dispensaries other than Local Fund Dispensaries.

   (b) Country medicines &c.,of Local Fund Dispensaries.

   (c) Supplies made in connection with plague preventive measures.

3. Bill books.

   (a) Europe medicines.

   (b) Country medicines.

   (c) Local Fund charges.

4. Bill book of articles supplied on payment.

5. Counterfoil receipt book for money received.

6. Stationery registers.

7. Invoice book for forms and registers supplied from the Medical Stores.

8. Register showing the recovery of value of articles damaged or lost.

9. Acquittance roll.

10. Remittance register.

11. Postage and stamp account.

12. Service books of the employees of Stores.

13. Office Order Book.

14. Register of Deposits and Refunds.

22.Maintenance of books and accounts. The Superintendent shall be held primarily responsible for the correct and regular maintenance of all the books named above. He may open subsidiary books from time to time, if found necessary.

23.The CASH BOOK:- All the cash transactions in the Medical Stores shall be entered in the Cash Book from day to-day. The balance on hand at the end of each day should be shown in the Cash book under the initials of the Superintendent. A balance statement

Present Rule 30 slightly modified.

should be prepared at the close of each month, giving details for the sums remaining with the Superintendent and of the items of expenditure incurred but not yet recouped.

24.PERMANENT ADVANCE:- For the purpose of meeting payments which cannot be put off till money is drawn from the Treasury, and for other petty purchases, a sum of Rs.500/- is allowed to the Superintendent who shall be personally responsible to account for the same.

Present Rule 31 slightly modified.

25.STOCK-TAKING BY THE SUPERINTENDENT. The Superintendent shall take stock of the drugs and other articles of the Medical Stores as often as is possible, but he shall invariably do so at least ~~once~~ twice every year, in the months of June and December, the result of such examination ~~when the stock on hand is expected to be low. He shall make a report of the result of such examination to the Senior Surgeon by the 15th July.~~ being reported to the Senior Surgeon by the end of the following month in each case.

Present Rule 32 slightly modified.

26.INSPECTION BY THE SENIOR SURGEON There shall also be an independent departmental inspection of the stock, annually in the month of December by a Medical Officer, not lower than the rank of an Assistant Surgeon, such inspection being arranged in conjunction with the annual inspection of the Stores by the Senior Surgeon.

Present Rule 33 modified.

24

27. Audit by the Comptroller. In addition to the audit of vouchers in the Central Office of the Comptroller, there will be an annual audit of the accounts and registers of the Medical Stores by an auditor and a triennial audit of the same by a Gazetter Officer of the Local Audit Department to be deputed by the Comptroller and the audit note in each case will, with the remarks of the Senior Surgeon, be submitted to Government for orders. Present Rule 34.

28. RETURN OF APPLIANCES:- Every year in the month of January the Medical Institutions mentioned in Rule 11 shall send to the Medical Stores, a return of surgical instruments and appliances held in stock by them.

Such a return will also be submitted in the course of the year if and when there is a change in the personnel of the Medical Officers and subordinates in charge of hospitals and dispensaries. Present Rule 35.

29. CHECKING OF THE RETURNS. It shall be the duty of the Superintendent to check all such returns and submit for the orders of the Senior Surgeon, instances of loss and damage and to take steps for recouping them. -do- 36

30. REPARIS TO APPLIANCES &c., (a) The District Medical Officers and Medical Officers in charge of institutions will, once a year, forward to the Superintendent in duplicate in the prescribed form, lists of instruments and appliances requiring repairs, or found to be missing or damaged ~~The Superintendent of the Stores with the previous~~ at the time of this annual inspection. Present Rule 37 slightly modified.

P T O.

(b) The lists of missing or damaged articles will be forwarded, with cost in each case noted, by the Superintendent to the Senior Surgeon, for orders regarding the recovery of the cost.

(c) The repairable articles will be periodically got repaired by the Superintendent, after obtaining the previous sanction of the Senior Surgeon.

31.UNSERVICEABLE ARTICLES:- All useless and unserviceable articles at the Medical Stores shall be disposed of by public auction as often as is necessary and the sale proceeds credited to Government.

Present Rule 38.

32.POWER AND RESPONSIBILITIES OF THE SUPERINTENDENT. The Superintendent will correspond direct with the heads of different medical institutions, with Indian and Foreign Firms and with such other departments having transactions with the Medical Stores, in all matters relating to routine. Communications involving points of doubt, delicacy or importance, shall be sent through the Senior Surgeon.

Present Rule 39.

33.CONTINGENT BILLS. The Superintendent, as the drawing officer, will sign all Contingent bills and all bills of firms requiring adjustment and all treasury bills.

-do- 40

34.B I L L S. All claims from firms (Europe ar Indian) in respect of articles supplied to the Medical Stores, shall be properly scrutinized by the Superintendent who will also certify in each case that the articles for which claims have been preferred have all been properly received and brought to stock.

Present rule 41 slightly modified.

26

35. ADJUSTMENT OF COST OF SUPPLIES MADE TO OTHER DEPARTMENTS.

In respect of supplies made to institutions maintained by other Departments and to Local Fund Dispensaries, out of Stores ~~purchased~~ purchased from funds provided in the Medical Budget, bills in duplicate, will be made out by the Superintendent and sent duly countersigned by the Medical Officers in charge of the institutions concerned, to the Heads of the Departments or Presidents of the District or Municipal Boards concerned, for payment by the issue of cheques in favour of the Superintendent, Medical Stores, for credit to the Medical Department in the Treasury Accounts, and in other cases the Comptroller will be instructed to make adjustments on accepted bills.

Present Rule 42 slightly modified

where the supplied Dept can pay by this means

6. INTIMATION TO COMPTROLLER OF UN-ADJUSTED ACCOUNTS.

When bills remain unadjusted for more than three months, the fact will be intimated to the Comptroller who will arrange for the adjustment.

7. QUARTERLY STATEMENTS.

A quarterly statement of outstanding bills shall be submitted to the Comptroller and to the Senior Surgeon, not later than the 15th of the month following the quarter, to which the statement relates.

8. Monthly Return of Indents Received and Supplied.

A monthly return of indents received and complied with shall be submitted to the Senior Surbeon by the 10th of every month.

L.B. [illegible]
Senior Surgeon.

Inspection questions particularly applying to the office of the Superintendent of the Medical Stores, Bangalore.

1. Examine the stock registers of European medicines. Are receipts and issues promptly entered?

2. Examine the stock register of surgical instruments.

3. Examine the stock register of country medicines.

4. Are these entries checked by any responsible officer? If so, by whom?

5. How many indents from Medical Institutions were disposed of during the current year and how many remain to be complied with?

6. How many were complied with by this date last year?

6. Which is the longest pending indent? What is the cause of delay?

7. Was the stock on hand verified with the balance shown in the stock register? If so, when and by whom?

8. Are all outstandings recovered?

9. Have the monthly and quarterly returns prescribed under the rules been prepared & submitted by the Superintendent promptly? If not the reason for not complying with the rules.

10. Have all the registers been properly maintained?

11. Are the indents being complied within the time fixed, if not (what is the reason for the delay.

12. Has the stock been taken according to the rules, if not the reasons for not complying with the rules.

13. Has the audit been made according to the rules?

14. Has the audit objection been complied within time?

15. What is the result of the audit and what steps are taken to remedy the defects if any noticed in the audit.

JPK
3/11/24

S. O.

Government of his Highness the Maharaja of Mysore.

GENERAL AND REVENUE DEPARTMENTS.

G. O. No. L. 6477-79—Med. 139-23-4, dated 6th March 1925.

Rules to regulate the working of the Mysore Medical Stores.

Issue revised ——

READ—

1. Government Order No. G. 18688-9—Med. 65-14-21, dated the 26th February 1919, issuing rules to regulate the working of the Mysore Medical Stores, Bangalore.

2. Correspondence ending with Unofficial Note No. 16, dated the 30th January 1925 of the Senior Surgeon in Mysore furnishing his opinion on the draft of the revised rules proposed to be issued for the better working of the Medical Stores.

ORDER NO. L. 6477-79—MED. 139-23-4, DATED 6TH MARCH 1925.

The draft rules, as slightly modified, are approved and appended to this order. The memo of questions relating particularly to the inspection of the institution is amplified and is also appended to the order.

2. The question of constructing a new building for the Medical Stores will be taken up for consideration as soon as the finances of the State improve.

3. As regards the procedure to be followed for recovering the charges of medicines and other articles supplied from the Medical Stores to aided private medical institutions and to institutions of other departments of the State such as Public Works, Electrical, Railways, etc., the Senior Surgeon is requested to make a separate reference to Government for consideration, in consultation with the Comptroller to Government and the Heads of the Departments concerned.

B. NAGAPPA,
Secretary to Government,
Local and Legislative Departments.

To—The Senior Surgeon in Mysore.
The Comptroller to Government.
The Secretary, Stores Purchase Committee.

Exd.—P. S. R. N.

No. L. 6477-79.—Med. 139-23-4, dated 6th March, 1925.

RULES FOR THE WORKING OF THE MEDICAL STORES.

1. *Object.*—The Government Medical Stores, Bangalore, is mainly intended to meet the requirements of the Medical Institutions under the administrative control of the Senior Surgeon, Mysore Government.

2. *Control.*—The Medical Stores is in direct charge of a Medical Officer styled the Superintendent, Medical Stores, under the administrative control of the Senior Surgeon.

3. *Working Hours.*—The working hours shall ordinarily be from 11 A.M. to 5 P.M.

4. *Responsibility.*—The Superintendent will be personally responsible for the safe custody and for the correct receipt and issue of all the medicines and other articles in the Medical Stores and for guarding against wastage and loss. He shall also be responsible for the decipline in the Medical Stores.

5. *Grouping of Stores.*—The requirements of the Medical Stores are grouped under two heads, *viz*:—

(A) Europe Medicines, which include drugs, surgical instruments and appliances, usually manufactured outside India, and

(B) Country Medicines, including articles that are produced and can be purchased locally, such as all bazaar medicines, articles of furniture, bedding and clothing, etc.

6. *Forecast.*—(*a*) In respect of Europe articles, the Superintendent will prepare and submit to the Senior Surgeon, not later than the 15th February each year, a forecast of the quantities of drugs, instruments and appliances required for the ensuing period which shall, for the purpose of calculation, be one of 18 months. The forecast should be based on the average consumption of the past three years and the stock on hand on 1st January of the year.

(*b*) The forecast will, after scrutiny in the office of the Senior Surgeon be forwarded to the Secretary, Stores Purchase Committee, by the 1st of March, for necessary further action in obtaining the supply.

7. *Senior Surgeon's Powers.*—(*a*) The limit of value within which the Senior Surgeon may sanction purchase of supplies to institutions of the Medical Department, without reference to the Stores Purchase Committee is fixed at Rs. 1,000 in each case.

(*b*) In respect of the articles specified in the appended statement, which are more or less the exclusive products of the firms noted against each, the power of sanctioning their purchase, to the extent of the quantities noted which represent the normal annual requirements of the Department, is also vested in the Senior Surgeon.

(*c*) In cases of emergency the Superintendent may make purchases to the limit of Rs. 250 in each case, such cases being subsequently reported to the Senior Surgeon for his approval.

8. *Country Medicines.*—(*a*) The supply of country medicines and other articles of local purchase will be regulated by annual contract, commencing from the month of January each year.

(*b*) Draft of a notice inviting tenders, laying down the conditions governing the contract and specifying the probable requirements in respect of each item included under "country medicines" will be submitted by the Superintendent to the Senior Surgeon not later than the 15th September each year, for necessary action.

(*c*) Further action in respect of this contract will be taken by the Senior Surgeon according to the existing orders on the subject.

9. *Checking Consignments on Receipt.*—On receipt of the consignments from the firms whose tenders are accepted, each article will be examined by the Superintendent and any deficiencies, discrepancies or losses on account of breakage or other cause observed during such examination shall be brought to the notice of the Senior Surgeon without delay.

No. L. 6477-79—Med. 139-23-4, dated 6th March 1925.

10. *Entries in Stock Register.*—At the time each consignment is checked, entries of the receipt will be made in the respective stock registers maintained in the Stores.

11. *Grouping of Institutions.*—For the purpose of complying with medical indents, institutions will be grouped as follows:—

Group (1) consisting of institutions which are supplied with medicines entirely at the cost of the medical department:—

The Victoria Hospital; Minto Ophthalmic Hospital, the Maternity Hospital, Bangalore; the Lunatic Asylum, Bangalore; the Krishnarajendra Hospital; the Vani Vilas Hospital; the Epidemic Diseases Hospitals, Bangalore, Mysore and Robertsonpet; the Leper Asylum, Bangalore; the District Hospitals, Kolar, Tumkur, Hassan, Kadur, Shimoga and Chitaldrug; Civil Hospital, Robertsonpet; Palace Dispensary; the Princess Krishnajammanni Sanatorium and other minor institutions paid from the Medical Budget.

Group (2) consists of dispensaries maintained by contributions from Local or Municipal Funds.

Group (3) institutions maintained by other State Service Departments out of their own funds, such as, the Prisons, Public Works, Electrical, Railways, Military; *viz.*, at Krishnarajasagara; Sivasamudram; Soldevanhalli; Bethamangala; the Jail Hospitals at Bangalore and Mysore; the Mysore Lancers and Transport Corps Hospitals at Bangalore; the Sowar and Barr Dispensary, Mysore, the Veterinary Hospital of the Military Department; Railway Dispensaries at Mysore and Tarikere; and Malnad Improvement Fund Dispensaries.

Group (4) Private aided medical institutions.

12. *Recovery of cost of supplies.*—(*a*) The cost of supplies made to institutions of group (1) will be met by the Medical Department.

(*b*) Europe medicines and instruments are supplied to institutions under Group (2) entirely at Government cost. The cost of country medicines and other articles of local purchase supplied to them will be recovered from the local bodies concerned on submission of bills.

(*c*) The cost of supplies made to institutions maintained by other departments will be recovered by the Comptroller by book adjustment on bills countersigned by the heads of the respective departments.

(*d*) Indents of institutions under Group (4) may be complied with, if the stock permits, the cost being recovered in cash.

13. *Receipt and disposal of annual indents.*—Annual medical indents which shall always be prepared in duplicate, will be received at the Medical Stores on the dates shown below:—

1st January.—1. Victoria Hospital; 2. Minto Ophthalmic Hospital; 3. Bangalore Maternity Hospital; 4. Lunatic Asylum; 5. E. D. Hospital, Bangalore; 6. Headquarter Establishment; 7. Krishnarajendra Hospital; 8. Vani Vilas Hospital; 9. Princess Krishnarajammanni Sanatorium; 10. Palace Dispensary; 11. Epidemic Diseases Hospital, Mysore.

1st February.—District Hospital and Local Fund Dispensaries in the Hassan District.

1st March.—District Hospital and Local Fund Dispensaries in the Shimoga District.

1st April.—District Hospital Chikmagalur, and Local Fund Dispensaries in the Kadur District.

1st May.—Local Fund Dispensaries Mysore District (except Branch Dispensaries in the Mysore City).

1st June.—Stock taking.

1st July.—District Hospital and Local Fund Dispensaries, Tumkur District, and Bangalore City Branch Dispensaries.

1st August.—Hospitals and Dispensaries in the Kolar District, including the Kolar Gold Fields.

1st September.—District Hospital and Local Fund Dispensaries, Chitaldrug District, and Branch Dispensaries, Mysore City.

1st October.—Local Fund Dispensaries, Bangalore District (excluding Branch Dispensaries, Bangalore City).

No. L. 6477-79—MED. 139-23-4, DATED 6TH MARCH 1925.

1st November.—Institutions of other departments such as Jails, Military, Public Works, Electrical, Railways.

1st December.—Stock Examination.

(*b*) The indents of institutions received on the above dates will all be complied with before the date on which the indents of the next group fall due, *i.e.*, indents due on 1st January shall all be complied with by the 1st February; those received on 1st February shall be complied with before 1st March; those received on 1st July, shall be disposed of by the 1st August, and so on.

14. *Extra indents.*—(*a*) Institutions may, in special cases and for emergencies obtain supplies on extra indents (which are also to be prepared in duplicate) the necessity for the same being always fully explained.

(*b*) Extra indents should always be promptly attended to and should not be delayed beyond seven days, without the permission of the Senior Surgeon, and the cause of delay in such cases should invariably be intimated to the party concerned.

15. *Indents to be in the prescribed form.*—No indent whether annual or extra shall be complied with unless it is made in the prescribed form.

16. *Supply of Drugs, Chemicals, Disinfectants, etc.*—The supply of drugs, chemicals and disinfectants, other than anti-plague serum, used in dealing with outbreaks of epidemic diseases shall also be made from the Medical Stores from time to time on indents signed by the Presidents of the Local Bodies concerned, and the cost thereof promptly recovered by sending bills to the authorities concerned.

17. *Scrutiny of Indents.*—Every indents received in the Stores shall be checked and scrutinised by the Superintendent before it is complied with. Where extravagance is noticed, the case will be reported to the Senior Surgeon for orders.

18. *Supervision of putting up supplies.*—The Superintendent will see that the weighing, measuring and packing of artices for despatch are done under proper supervision.

19. *Certificate of packing.*—Each package shall contain a certificate signed by the Sub-Assistant Surgeon, attached to the stores and countersigned by the Superintendent, vouching to the correctness andsoundness of the contents.

20. *Entries in Stock Register.*—As each indent is complied with, the issues shall be recorded in the stock books of theMedical Stores and these entries will be checked by the Superintendent as often as possible and not less often than once a month.

21. *Books and accounts.*—The folbwing books shall be maintained in the Medical Stores:—

(*a*) *Stock Section.*—

1. Stock books of receipts.—
   1 for Europe medicines,
   1 for Country medicines, and
   1 for instruments and appliances.
2. Stock books of issues (similar to the above).
3. Invoice books.
4. Contractor's indent and receipt books.
5. Registers of unserviceable articles.
6. Register of repaired articles
7. Register of superfluous serviceable articles.
8. Goods consignment and gate pas books.
9. File of acknowledgments for arcles despatched.
10. File of indents.
11. File of tenders.
12. Receipt book of articles returne by hospitals.

(*b*) *Accounts Section*

1. Cash book.
2. Contingent registers.—
   (*a*) Europe medicines and coutry medicines, etc., for all Dispensaries other than Local Fund Dispensæs.
   (*b*) Country medicines, etc., oLocal Fund Dispensaries.
   (*c*) Supplies made in connecti with plague preventive measures.

3. Bill books.—
   (*a*) Europe medicines,
   (*b*) Country medicines,
   (*c*) Local Fund charges.
4. Bill book of articles supplied on payment.
5. Counterfoil receipt book for money received.
6. Stationery registers.
7. Invoice book for forms and registers supplied from the Medical Stores.
8. Register showing the recovery of value of articles damaged or lost.
9. Acquittance roll.
10. Remittance register.
11. Postage and stamp account.
12. Service books of the employees of Stores.
13. Office order book
14. Register of Deposits and Refunds.

22. *Maintenance of Books and Accounts.*—The Superintendent shall be held primarily responsible for the correct and regular maintenance of all the books named above. He may open subsidiary books from time to time if found necessary.

23. *The Cash Book.*—All the cash transactions in the Medical Stores shall be entered in the Cash Book from day-to-day. The balance on hand at the end of each day should be shown in the Cash Book under the initials of the Superintendent. *A balance statement should be prepared at the close of each month, giving details for the sums remaining with the Superintendent and of the items of expenditure incurred but not yet recouped.*

24. *Permanent advance.—For the purpose of meeting payments which cannot be put off till money is drawn from the Treasury, and for other petty purchases, a sum of Rs. 500 is allowed to the Superintendent who shall be personally responsible to account for the same.*

25. *Stock taking by the Superintendent.*—The Superintendent shall take stock of the drugs and other articles of the Medical Stores as often as is possible, but he shall invariably do so at least twice every year in the months of June and December, the result of such examination being reported to the Senior Surgeon by the end of the following month in each case.

26. *Inspection by the Senior Surgeon.*—There shall also be an independent departmental inspection of the stock, annually by a Medical Officer, not lower than the rank of an Assistant Surgeon, such inspection being arranged in conjunction with the annual inspection of the Stores by the Senior Surgeon.

27. *Audit by the Comptroller.*—In addition to the audit of vouchers in the Central Office of the Comptroller there will be an annual audit of the accounts and registers of the Medical Stores by an auditor and a triennial audit of the same by a Gazetted Officer of the Local Audit Department to be deputed by the Comptroller and the audit note in each case will, with the remarks of the Senior Surgeon, be submitted to Government for orders.

28. *Return of Appliances.*—Every year in the month of January the Medical Institutions mentioned in Rule 11 shall send to the Medical Stores, a return of Surgical instruments and appliances held in stock by them.

Such a return will also be submitted in the course of the year if and when there is a change in the personnel of the Medical Officers and subordinates in charge of Hospitals and Dispensaries.

29. *Checking of the returns.*—It shall be the duty of the Superintendent to check all such returns and submit for the orders of the Senior Surgeon, instances of loss and damage and to take steps for recouping them.

30. *Repairs to Appliances, etc.*—(*a*) The District Medical Officers and Medical Officers in charge of institutions will, once a year, forward to the Superintendent in duplicate in the prescribed form lists of instruments and appliances requiring repairs, or found to be missing or damaged at the time of their annual inspection.

(*b*) The lists of missing or damaged articles will be forwarded, with cost in each case noted, by the Superintendent to the Senior Surgeon, for orders regarding the recovery of the cost.

(*c*) The repairable articles will be periodically got repaired by the Superintendent, after obtaining the previous sanction of the Senior Surgeon.

31. *Unserviceable Articles.*—All useless and unserviceable articles at the Medical Stores shall be disposed of by public auction as often as is necessary after they are inspected by the Senior Surgeon, and the sale proceeds credited to Government.

32. *Power and Responsibilities of the Superintendent.*—The Superintendent will correspond direct with the heads of different Medical Institutions, with Indian and Foreign Firms and with such other departments having transactions with the Medical Stores, in all matters relating to routine. Communications involving points of doubt, delicacy or importance shall be sent through the Senior Surgeon.

33. *Contingent Bills.*—The Superintendent, as the drawing officer, will sign all Contingent Bills and all bills of firms requiring adjustment and all treasury bills.

34. *Bills.*—All claims from firms (Europe or Indian) in respect of articles supplied to the Medical Stores, shall be properly scrutinised by the Superintendent, who will also certify in each case that the articles for which claims have been preferred have all been properly received and brought to stock.

35. *Adjustment of cost of supplies made to other Departments.*—In respect of supplies made to Institutions maintained by other Departments and to Local Fund Dispensaries, out of Stores purchased from funds provided in the Medical Budget, bills in duplicate, will be made out by the Superintendent and sent, duly countersigned by the Medical Officers in charge of the Institutions concerned, to the Heads of the Departments or Presidents of the District or Municipal Boards concerned, for payment by the issue of cheques where the supplied department can pay by this means in favour of the Superintendent, Medical Stores, for credit to the Medical Department in the Treasury Accounts, and in other cases the Comptroller will be instructed to make adjustments on accepted bills.

36. *Intimation to Comptroller of Unadjusted Accounts.*—When bills remain unadjusted for more than three months, the fact will be intimated to the Comptroller who will arrange for the adjustment.

37. *Quarterly Statements.*—A quarterly statement of outstanding bills shall be submitted to the Comptroller and to the Senior Surgeon, not latter than the 15th of the month following the quarter, to which the statement relates.

38. *Monthly return of indents received and supplied.*—A monthly return of indents received and complied with shall be submitted to the Senior Surgeon by the 10th of every month.

No. L. 6477-79—Med. 139-23-4, dated 6th March 1926.

INSPECTION QUESTIONS PARTICULARLY APPLYING TO THE OFFICE OF THE SUPERINTENDENT OF THE MEDICAL STORES, BANGALORE.

1. Examine the stock registers of European medicines. Are receipts and issues promptly entered?

2. Examine the stock register of surgical instruments.

3. Examine the stock register of country medicines.

4. Are these entries checked by any responsible officer? If so, by whom?

5. How many indents from Medical Institutions were disposed of during the current year and how many remain to be complied with? How many were complied with by this date last year?

6. Which is the longest pending indent? What is the cause of delay?

7. Was the stock on hand verified with the balance shown in the stock register? If so, when and by whom?

8. Are all outstandings recovered?

9. Have the monthly and quarterly returns prescribed under the rules been prepared and submitted by the Superintendent promptly? If not the reason for not complying with the rules.

10. Have all the registers been properly maintained?

11. Are the indents being complied within the time fixed, if not what is the reason for the delay?

12. Has the stock been taken according to the rules, if not the reasons for not complying with the rules?

13. Has the audit been made according to the rules?

14. Has the audit objection been complied within time?

15. What is the result of the audit and what steps are taken to remedy the defects, if any, noticed in the audit?

WD 1906—GPB—580—26-3-25

General and Revenue Secretariat,

O. No 6968
Sucl Spare copies of G.Os

Bangalore, 31-3-1925

Dear Sir,

In returning herewith printed copies of - - Government Order No. L.6477-79/Medl.139-23-4 dated the 6th March 1925, I am desired to request that - corrections as per accompanying copy may be caused to be made in all spare copies, including those retained in your office for inclusion in the Monthly Proceedings Volumes, and the number of copies required, namely, 300, returned to this office, immediately.

Yours sincerely,

To

B. Puttaiya, Esq., B.A.,
Superintendent, Government Printing,
BANGALORE.

31325

CL

CRYSTALINFOSYSTEMS AND SERVICES

G.R.S. IX—5]

Previous references. 1923 (med) **File No.** 140-23

med 94-08 1-4 **Serial Nos.** 1-4

Later references.

GENERAL AND REVENUE SECRETARIAT.

Serial Nos.

Part B for September 24

SUBJECT

Occupation of the Residential quarters attached to the Krishnarajendra Hospital Rent free

4 To. The Senior Surgeon, Chief Engineer & Comptroller

NDL 2196-7/L 13-9-24

Directs that the Residential Quarters attached are free quarters

G. R. S. 591

GENERAL AND REVENUE SECRETARIAT.

1900

(Telegrams)

File No. 649 — 1900

Serial Nos. 1 and 2

Papers Filed.

Month July 1911

SUBJECT.

Filling up the vacancies in the Gumbaz Dangarkhana at Seringapatam

PREVIOUS REFERENCES.	LATER REFERENCES.
D	

Recorded

'32'

G. R. S. III·2]

WD 2310—GPB—10,000—31-5-24

General and Revenue Secretariat. | Med File No. 1160 of 1923.

Serial No.

I

X

Letter No C 1654-3 dated the 18th/23rd June 1924 from the Senior Surgeon Mysore requesting the issue of formal orders of Govt declaring certain residential quarters attached to the Kasturba Hospital, Mysore as rent free quarters from dates noted against each

1) In Cos nos 408/Med 12-03-1. dated the 18th July 1904 and 5921-4/Med 94-08-4 dated the 23rd Dec 1908 the residential quarters attd to the Victoria Hospital, Bangalore, have been declared rent free.

Draft sanctioning the Senior Surgeon's proposal is submitted for approval & issue of orders

C.S. HK

5/7/24

Note—Contn. sheet.

G. R. S. III·2]

WD 2310—GPB—10,000—31-5-24

General and Revenue Secretariat.

2nd File No. 1660 of 1923.

Serial No.	
	3) Information may be obtained as to the number of quarters made available in under each description of staff and the periods during which each such block quarters was occupied by the staff concerned DB 8/7 4) Draft Subs for appl C&G. 8/7/24 HW 5) Done. DB 8/7 no 1188 dt 10/7/24 to Senior Surgeon. calls for certain information as to the number of Quarters made available under each description of staff etc Letter no C1654-7 dated the 22nd/23rd July 1924 from the Senior Surgeon in reply furnishing the information required 6 Subd for orders. Refer — paragraph 3 of Pte. note above. C&G. 25/7/24 HW The proposal of the Senior Surgeon contained in his letter may perhaps be approved A A Lewis Q 29 8/7 put in number

GENERAL & REVENUE SECRETARIAT 11 JUL 1924 DELHI

OTE—Contn. sheet.

562

Memo pointing draft

28
27/8

Memo draft circular on file
with the preamble
be approved, as slightly
revised.
C.S. HW
28/8/24

28/8

Draft submitted for approval

28
30/8

Done
28
1/9

No 12196-G. of 13.9.24. To Senior
Surgeon Civil Surgn., Coimbr. Dueb
Mat. the residential quarters in question
are free quarters of the Officers and Servants'
attached thereto.

B
C.S. 16/9/24

GENERAL & REVENUE SECRETARIAT
17 SEP 1924
LOCAL SELF GOVT. BRANCH

38978

No. 1654-3 Rue one

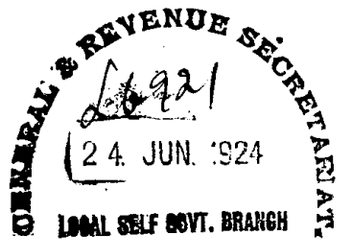
Med 140-3

OFFICE OF THE SENIOR SURGEON WITH THE

GOVERNMENT OF MYSORE, BANGALORE,

Dated 18th June 1924.

232



From

The Senior Surgeon in Mysore,

Bangalore.

To

The Secretary to Government,

Local & Legislative Depts.,

Bangalore.

S i r,

I have the honour to forward herewith a list of Residential Quarters attached to the Krishnarajendra Hospital, Mysore so far completed and occupied by members of the staff of the Institution from the dates noted against each and to request the issue of formal orders of Government declaring the same as rent free quarters.

Such a declaration was made in respect of the several quarters attached to the Victoria Hospital in G.O. No.408-10.L.B.12-03 dated 18-7-04 (for officer's quarters) and G.O.No.5971-4/Medl.94-08-4 dated 23-12-1908 for subordinate staff.

I have the honour to be,

Sir,

Your most obedient servant,

A. B. Mythrigeon

SENIOR SURGEON.

PSR.

STATEMENT SHOWING PARTICULARS RECARDING QUARTERS ATTACHED TO THE KRISHNA-RAJENDRA HOSPITAL AND THE OCCUPANTS THEREOF.

Quarters attached to the Krishnarajendra Hospital, Mysore.	When the Quarters were completed.	Who occupies now.	From what date.
1. Sisters' Quarters.	Untraceable. Probably when the old Hospital was built -1876- or so.	Mrs. E. Rongrow, Nurse (Pro)	27-9-22
		Miss. Elsie Augustus, Nurse	28-7-23
		Miss. A.G. Allan, Nurse.	13-1-24
2. Matrons' Quarters.	Nov. 1921.	Mrs. D.A. Curtis. Matron.	Nov. '21.
3. Nurses' Quarters.	May 1921.	Mrs. J. Vaughan, Hd. Nurse.	May 1921
		Miss A.M. D'Vaz, Nurse	1-5-23
		Mrs. G. Hillman, Nurse.	20-9-22
		Mrs. R. Wood, Nurse	20-9-22
4. Sub Asst: Surgeons' Quarters.	Feb. 1923.	Mr. V. Seshachalam. S.A.S.	June 1923
		" M. Ahamad Sheriff "	-do-
		" T.R. Damodaram. "	Feb. 1923
		" One vacant.	10-1-24.
5. Servants' Quarters.	January '22.	Kaveramma, Nurse	Jan. 1922
		Gundamma, Nurse	Do
		Manikamma, Indian Nurse	Do.
		Mangalam, Nurse	13-3-23.
		Thara Bai, Nurse	13-12-23.
		Mrs. Fernandez. (Compdr.	19-1-24.
		21 Servants (Menials)	Jan. 1922.
		One vacant.	Do.

Mysore, dated 18th February 1924.

Sd. M.D. Usmore
Medical Officer.

"Copy".

K.B. Raghavendra
SENIOR SURGEON.

For Secy to Govt
L & L Dept
H.K.
7.7.1924

G. R. S. VI—G/32]

SUBJECT.....

.....

.....

Diary No. of letter replied to L6921

Section. Revenue
File No. 1660-22
Serial No. 2

General and Revenue Secretariat
, *the* (1st) 192

No L 188

Date of issue 10-7-24

Signed by

To

The Secretary to Government,

Sir,

With reference to your letter No C 11 dated the 18th June 1924 regarding the issue of forms of orders declaring certain residential qu

over.

attached to the Hawkins
Raj Indra Hospital, myself,
as quart free quarters
I am directed to request
You to be so good
as to furnish information
as to the number of
quarters made
available under
each distribution
of staff and the
grounds during which
such, such block or
quarters was
occupied by the
staff concerned. A copy of this paragraph is appended

List of enclosures.

I have &c

W

for Secy to Govt,
Lt Col Bell

Copied by

Examined by

WD 2245--GPB--2,000--6-6-24

P.C. JWK
8/7/24

No. L 1654-7

Encl. one

05709

Tel: Address: "SENORGEN"

Office of the Senior Surgeon
with the Government of Mysore,

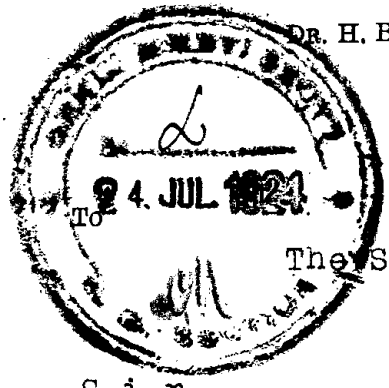
Bangalore, 22nd July 1924

23rd

From

Dr. H. B. Mylvaganam, F.R.C.S. (Eng).,
Senior Surgeon in Mysore,
Bangalore.

Med 140-23-3



To

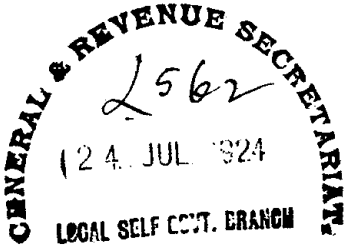
The Secretary to Government
Local and Legislative Depts.
Bangalore.

S i r,

With reference to your No.L.188/Medl.140-23-dated, 10-7-24, I have the honour to forward herewith a copy of letter No.32, dated, 17-7-24, received from the Medical Officer, Krishnarajendra Hospital, Mysore, furnishing information regarding the residential quarters attached to the Krishnarajendra Hospital, Mysore.

I have the honour to be
Sir,
Your most obedient servant

H.B. Mylvaganam
SENIOR SURGEON.



P.S.R.I.

Statement showing particulars of quarters attached to the Krishnarajendra Hospital, Mysore, their occupants.

Description of quarters.	No. of quarters made availble.	Distribution of staff occupying.	Date from which occupied.	Remarks.
Sisters' quarters.	8	Nurses	Ever since it was built which date is not known.	Sisters quarters were formerly accomodating only four Nurses but it has been recently altered to accomodate 8 nurses and only 4 have occupied them now.
Matrons Quarters.	1	Matron.	November 1921.	
Nurses quarters.	4	Nurses	May 1921.	
Sub Asstt:Surgeon's quarters.	3	Sub Asstt: Surgeons	February 1923.	
Servants Quarters.	28	Menial servants and also Indian Nurses and female compounders.	January 1922.	
Resident Medical Officer's quarters.	1	Resident Medical Officer.	Ever since the Quarters were built.	

Letter No.32 dated 13-7-24 from the Medical Officer, Krishnarajendra Hospital, Mysore to the Senior Surgeon in Mysore, Bangalor

****

With reference to your No.C. 1654-4, dated 12/14th July 1924 I have the honour to append in the margin hereof a tabular statement showing the necessary particulars regarding the free quarters and their occupants.etc

Sd.Md.Oosman.
Medical Officer.

&&&&&&&&&&&&&&&

"COPY".

SENIOR SURGEON.

G.R.S. VI G 34]

SUBJECT.....

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Diary No. of letter replied to 6924

General and Revenue Secretariat

(189)

the *192* .

Date of issue.... 13/9/24

Signed by.....

May this be

i Printed ?

ii treated as a standing order ?

iii published in the Gazette, English Part ?

iv translated ?

v placed at the disposal of the press ?

vi published in the Gazette, Kannada Part ?

Section Medl

File No. 140-23

Serial No. 4

Proceedings of the Government of His Highness the Maharaja of Mysore

Read— G.O.no 408-10/Med 12-03-6 dated the 18th July 1904 declaring certain residential quarters attached to the Victoria Hospital, Bangalore, to be free quarters of certain Medical Officers & subordinates ~~working~~ working in the said institution.

Order Thereon No

2) G.O.no. 5971-4/Med 94-08-4 dated the 23rd Dec 1908 declaring that the buildings provided for the Hospital

Assistants, Compounders
and servants of the
Victoria Hospital, to be
free quarters of the
respective medical
Subordinate & servants
attached to the Hospital
3) Letter No C 1854-3
dated the 18th/23rd
June 1924 from the
Senior Surgeon in Mysore
requesting the issue
of formal orders
Govt declaring certain
residential quarters
attached to the Northern
Narendra Hospital,
Mysore, so far completed
and occupied by members
of the staff of the Institute
to be rent free quarters
from the dates noted
against each.

List of enclosures.

Copied by

Examined by

Order No L 2196-8
Exc 1 Sgh to exc

Govt are pleased

1) Correspondence
ending with letter No
C 1654-7 dated the
22nd July 1924
from the Senior Officer
forwarding certain
additional in-
formation in the
matter.

WD 1883—GPB—1,000,00—21-12-21

G. R. S. G/33]

GENERAL AND REVENUE SECRETARIAT.

(Continuation sheet draft form.)

to declare hereby
~~that the~~ ~~certain~~
that the residential
Quarters in Quetta
as per statement
appended are free
Quarters of the
~~Medical~~ officers
and servants employed
therein allotted to the Hospital
from the dates noted
against each.

WD/8/8/18 8th
Secy to Govt
Md Dept
K/K
7/7/18
To The Senior Surgeon
to agree with the list
The Chief Engineer
agree with the
The Comptroller to Govt
with a copy of the list.

C.S.
5/7/18

WD 2230—GPB—1,00,000—23-7-20